

TOM WILLIAMS
MAYOR

VICKI MILLER
CITY CLERK

SHANE STRINGER
CHIEF OF POLICE

CLYDE MILLER
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE I

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON CROSS, PLACE 4

BILL BLACK, PLACE 5

MINUTES OF March 6, 2018

Pre-Council

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 6th day of March, 2018. Those present were: Mayor Tom Williams; Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Cross and Bill Black.

Alan Killen, Civil Southeast Engineering, LLC, came before the Council to give an update on the current projects:

- 1) Mr. Killen reported that bids were opened for the Williams Avenue Paving Project and said that HCL Contracting was the lowest bid with a bid of \$148,740.84. Mr. Killen stated that this is approximately \$7000.00 higher than the previous bids. He stated that there is a resolution on tonight's agenda to award the project to HCL Contracting.
- 2) Mr. Killen reported that a walk through was done on the sidewalk project with the contractor, James Elmore and Tom Briand. He stated there are several sections which will have to be redone due to not meeting the ADA requirements. Mr. Killen stated that he thought the project would be completed by the end of March or the first of April.
- 3) Mr. Killen reminded everyone that the 7th Street Sidewalk grant was approved and the City has two years from the ALDOT clearance letter to get the project completed. He recommended that they would like to begin work on the project the first of May and construction would not begin until next year. Mr. Killen reminded Council that the cost to the City is approximately \$74,000 and \$20,000 to get the project to the bid stage.

Mayor Williams stated that Council would discuss this matter in a workshop session.

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Police: (251) 675-0151~Fire: (251) 679-1640**

Will Miller, representative with Norfolk Southern RR, spoke to Council about the options that were presented regarding the installation of crossing arms at Bayou Avenue. Mr. Miller reiterated the four (4) options; 1) Wait to see where the crossing falls on the new updated list. He stated that this list is generated by ALDOT and they make the decisions on where to place arms. 2) City looks at paying the full price. He stated that this is rarely done due to costs. 2) Close the crossing at Bayou Avenue or 4) Close the crossing at Baldwin Street and move the devices to Bayou Avenue. Mr. Miller stated that the option four was his recommendation. He stated that even though there is a cost to the city, Norfolk Southern will pay the costs and thus the City would not incur any expenses.

Mayor Williams commented that he was informed that the City of Saraland is receiving crossing arms at a crossing that the public rarely crosses and they did not have to close another crossing to get the devices installed. Mayor Williams noted that it has been pointed out that the property on the south side of Baldwin Street is commercial property and could be developed one day. Closing the Baldwin Street crossing could determine if the property is developed. Council discussed and reached a consensus that Mayor Williams will schedule a meeting with ALDOT Director John Cooper and even reach out to Congressman Bradley Byrne to see if the matter could be resolved without the closing of Baldwin Street. Mayor Williams also noted that the City was told that a traffic count would be done at Baldwin Street and to date the City has not received that information.

Mayor Williams discussed Agenda items.

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 20th day of February, 2018

Invocation

Councilmember Skelton gave the invocation. Jansen Skelton led the Pledge of Allegiance.

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Roll Call

On roll call the following answered present: Mayor Tom Williams
Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Cross, and Bill Black.

Also present were Jay Minus, City Attorney; Vicki Miller, City Clerk; Tom Briand, City Inspector, Fire Chief Clyde Miller and Police Captain Jana Dukes.

Approval of Minutes

Mayor Williams presented the minutes from the Regular Meeting of

February 20, 2018. Councilmember Butler made a motion to approve the minutes as presented. Councilmember Skelton seconded the motion and it carried.

Special Recognition:

Mayor Williams noted that Derrick Williams, candidate for District Judge, was present.

Visitors:

1. Lavenia Spotswood, 150 Bayou Avenue and Mary Atchison, 5805 Vaughan Drive, came before the Council representing the Women's Club. Ms. Atchison stated that the purpose of their visit was to give an update on the Union Chapel project. Ms. Atchison stated that the club has contracted with an architect to design the building. Ms. Spotswood announced that the club has raised \$30,000 to be used to build the chapel and Ms. Atchison proudly announced that Gary West, of G.A. West has agreed to make up the difference of the cost of the building. She stated that once the plans have been drawn and the Council gives the go ahead, construction will begin. She stated that the goal is to have the chapel completed by the end of the year. Mayor Williams and Council congratulated the Women's' Club for all their efforts and stated they are looking forward to seeing the plans.

2. T.W. Barnes, 320 Chelsea Court, came before Council to request a stop sign at Chelsea and Hannah Chase Way and Kittie Court and Hannah Chase Way. He stated that this neighborhood is filled with children and he is concerned for their safety. Mayor Williams stated that the request will be given to the Police and Public Works departments for review.

3. Trish Morra, 319 Kittie Court, came before Council to extend an invitation to the SCDO Citizen of the Year banquet to be held March 22, 2018 at 7:00 P.M. at Steele Creek Lodge.

Mayor's and Council's Reports:

1. Report on Notice of Claim from John W. Browning

Mayor Williams reported that the claim has been turned over to the insurance carrier for their review.

2. Report on Notice of Claim from Tony and Felicia Lambert

Mayor Williams reported that this claim also has been turned over to the insurance carrier for their review.

3 Announce meeting of the Gulf Coast Recovery Council- Wednesday, March 7th at 2:30 p.m. at Five Rivers.

Mayor Williams announced that at this meeting, the GCRC will announce who will receive funding on the submitted projects. Mayor Williams reminded everyone that the City has two projects which have made it to this consideration

stage, 1) Project 223- The Northwest Section of Satsuma Water and Sewer Project. 2) Project 386- Canal Restoration of the Holcomb Ditch. He stated that he and Councilmember Butler will be attending and other Council Members are invited if their schedules permit.

4. Discussion of Right of Way Agreement with Otis Johnson

Mayor Williams reported that this matter was discussed in pre-council and an item #6 has been added to the "Items of Consideration" and will be discussed further at that time.

Mayor Williams reported that the Counsel General of Japan in Atlanta has confirmed that he will be visiting the City on March 15th.

Municipal Services- Councilmember Little stated that he did not have any matters to report or items for discussion. .

Public Safety- Councilmember Butler stated that he did not have any matters to report or items for discussion. .

Administration-Councilmember Skelton reported that the annual Wellness Check and Benefit Fair for the employees will be held March 8th from 9:00 a.m. to 3: p.m. Councilmember Skelton stated that this is a yearly health evaluation for employees.

Councilmember Skelton reported that the Council met with Will Miller, representative from Norfolk Southern Railroad during the pre-council. After discussing the matter, Council has agreed to wait to see if Mayor Williams can set up some meetings with Congressman Byrne and ALDOT Director to see if the City can get crossing arms without closing a crossing. .

Councilmember Skelton expressed condolences on behalf of the Mayor and Council to the family of Jennifer Henderson.

Councilmember Skelton explained that he is the City's Official Spokesperson on the City's Facebook page. However, what he post on his personal page is strictly personal and does not reflect the ideas of any other Councilmembers.

Parks- Councilmember Cross stated that she had posted that this meeting would be live on Facebook, however she did not have a 100% consensus from the Council.

Councilmember Cross reported that new trees have been planted at Baldwin Square. She also reported that March 15th is the Municipal Dinner at Dauphin Island. Councilmember Cross reminded everyone of the Pancake Breakfast on March 24th. She also reported that she will be updating the opening day of the Splash Pad on Facebook once the date has been confirmed.

Public Works- Councilmember Black stated that he did not have any matters to report or items for discussion.

ITEMS FOR CONSIDERATION

1. Payment of the bills.

Councilmember Skelton made a motion to pay the bills in the amount of \$86,055.74 which includes the final payment on the city's insurance.

Councilmember Butler seconded the motion and it carried.

2. Consideration of purchasing a Christmas tree for Baldwin Square for \$3,669.18 with an agreement with SCDO to contribute ½ towards the purchase price not to exceed \$2000.

Councilmember Cross made a motion to purchase the tree as stated above. She noted that Patricia Morra has gotten several prices and this is the best price for this type tree. Councilmember Skelton seconded the motion and it carried.

3. Consideration of request for exemption of payment of Steele Creek Lodge fee from CUBB for a bowling banquet for April 16, 2018.

Councilmember Cross made a motion to approve the request with the understanding that the \$100 clean up fee will apply. Councilmember Butler seconded the motion and it carried.

4. Consideration of the voting delegates for the Alabama League of Municipalities Annual Business Session to be held at the annual convention in May.

Councilmember Skelton made a motion to select Mayor Williams as the voting delegate, Councilmember Cross and Councilmember Butler as alternatives. Councilmember Little seconded the motion and it carried.

5. Consideration of setting a work session to interview candidates for the Satsuma City School Board Member position.

Councilmember Skelton made a motion to meet in a work session with school board members and candidates on March 12, 2018 at 5:30 p.m.

Councilmember Little seconded the motion and it carried.

Councilmember Skelton made a motion to have a work session to interview candidates for the school board position on March 13th beginning at 5:30 P.M. Councilmember Little seconded the motion and it carried.

6. Consideration on allowing legal counsel to proceed with the agreement with Otis Johnson.

Councilmember Skelton made a motion to approve Jay Minus submitting counter suggestions to the proposal from Mr. Johnson regarding the right of way on Baldwin Road and agreeing for the Mayor to sign the final proposal. Councilmember Cross seconded the motion and it carried.

RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS

1. Consideration of Ordinance 520- An Ordinance repealing Ordinance 377 Section 10 of the Satsuma Code of Ordinances and adopting an ordinance regulating animals in the City.

Councilmember Little made a motion to adopt Ordinance 520. Councilmember Skelton seconded the motion and it carried.

ORDINANCE NO. 520

An ordinance to Amend Section 10 of the Satsuma Code (on Animals)

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SATSUMA, ALABAMA, AS FOLLOWS:

Section 10 of the Satsuma Code (on Animals), last amended February 18, 1997 by Ordinance No. 377, is hereby amended to read in full as follows:

**ARTICLE I
GENERAL PROVISIONS**

Sec. 10-1. Definitions.

The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- 1) *At large* means off the premises of the owner, and not under the control of the owner by a leash, chain, cord or other physical device.
- 2) *Cat* means all members of the feline family, three months or more of age.
- 3) *Chicken house* means any building, other than a regular market, in which live chickens are kept.
- 4) *Chicken yard* means any yard, premises or pen where chickens are kept.
- 5) *City* shall mean the City of Satsuma, Alabama.
- 6) *Commercial area* means any area designated by the zoning ordinance as an M-1 district.
- 7) *Coop* means a building/structure where fowl are kept at night.
- 8) *Dog* means and includes all members of the canine family, three months or more of age.
- 9) *Fowl* means any bird that is barnyard, domesticated, or wild, including but not limited to, cocks, hens, turkeys, goose, guinea fowl, peacocks, ducks, chickens, and roosters.

**[THIS ORDINANCE CAN BE READ IN ITS ENTIRTY ON THE CITY'S WEBSITE
WWW.CITYOFSATSUMA.COM](http://WWW.CITYOFSATSUMA.COM)**

2. Consideration of Ordinance 521- An ordinance repealing Ordinance 454.

Councilmember Little made a motion to adopt Ordinance 521. Councilmember Cross seconded the motion and it carried.

ORDINANCE NO. 521

An ordinance to Repeal Ordinance No. 454

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SATSUMA, ALABAMA, AS FOLLOWS:

ORDINANCE NO. 454 IS HEREBY REPEALED IN ITS ENTIRETY.

ADOPTED this 6th day of March, 2018.

/s/ Tom Williams
Mayor

I hereby certify that the foregoing ordinance was adopted by the City Council of the City of Satsuma, Alabama, on the 6th day of March, 2018.

ATTEST:

/s/ Vicki Miller
City Clerk

3. Consideration of Resolution 2018-03-01- A Resolution awarding the bid for the Williams Avenue Paving Project,

Councilmember Black made a motion to suspend the rules and put Resolution 2018-03-01 up for immediate adoption. Councilmember Skelton seconded the motion and on roll call the following answered:

Councilmember Little	Yes
Councilmember Butler	Yes
Councilmember Skelton	Yes
Councilmember Cross	Yes
Councilmember Black	Yes
Mayor Williams	Yes

Councilmember Black made a motion to adopt Resolution 2018-03-01. Councilmember Cross seconded the motion and it carried.

**Resolution 2018-03-01
A Resolution for Project Construction
CDBG Project No. SAT-PW-15-001 CFDA#14-218
City of Satsuma**

WHEREAS, the City of Satsuma received a 2015 Community Development Block Grant Project No. SAT-PW-15-001 CFDA#14-218, as set forth in Title I of the Housing and Community Development Act of 1974, for the purpose of implementing roadway improvements; and

WHEREAS, the City of Satsuma requires specific project construction services in conjunction with the implementation of the Community Development Block Grant for the proposed improvements as specified in the 2015 CDBG application; and

WHEREAS, the City of Satsuma followed the public works law process in the selection of construction services for the proposed roadway improvements project as set forth in the 2015 CDBG application to support improved public facilities for the citizens of Satsuma, Alabama.

NOW, THEREFORE BE IT RESOLVED, the City of Satsuma, the governing body of Satsuma, Alabama, formally awards to the lowest bidder, **HCL Contracting, LLC**, with a Total Bid of **\$148,740.84**, the construction contract for roadway improvements as outlined in the 2015 CDBG application.

FURTHERMORE, that the Honorable Tom Williams., as Mayor, be authorized to enter into a contract with **HCL Contracting, LLC**, for said construction services, pending county approval.

This resolution is hereby passed and approved by the City of Satsuma on this the 6th day of March, 2018.

/s/ Tom Williams
Honorable Tom Williams

(SEAL)

/s/ Vicki Miller
Attest

Adjournment

With no further business to come before Council, Councilmember Skelton made a motion to adjourn the meeting. Councilmember Cross seconded the motion and the meeting adjourned at 7:40 P.M.

/s/ Tom Williams
Mayor Williams

/s/ Randy Little
Councilmember Little

/s/ Mike Butler
Councilmember Butler

/s/ Jason Skelton
Councilmember Skelton

/s/ Allison Cross
Councilmember Cross

/s/ Bill Black
Councilmember Black

ATTEST: /s/ Vicki Miller
City Clerk