

TOM WILLIAMS
MAYOR

VICKI MILLER
CITY CLERK

SHANE STRINGER
CHIEF OF POLICE

CLYDE MILLER
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE I

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON CROSS, PLACE 4

BILL BLACK, PLACE 5

MINUTES OF July 3, 2018

Pre-Council

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 3rd day of July, 2018. Those present were: Mayor Tom Williams; Councilmembers: Randy Little, Mike Butler, Jason Skelton, and Bill Black.

Absent: Allison Cross

Mayor Williams discussed agenda items.

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 3rd day of July, 2018.

Invocation

Councilmember Skelton gave the invocation and led the Pledge of Allegiance.

Roll Call

On roll call the following answered present: Mayor Tom Williams
Councilmembers: Randy Little, Mike Butler, Jason Skelton, and Bill Black.

Absent: Allison Cross

Also present were Danielle Mashburn-Myrick sitting in for Jay Minus, City Attorney; Vicki Miller, City Clerk; Heather Davis, Assistant City Clerk; James Elmore, Public Works Supervisor; Tom Briand, City Inspector; Fire Chief Clyde Miller, Jana Dukes, Police Captain..

Approval of Minutes

Mayor Williams presented the minutes from the Regular Meeting of June 19, 2018. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Little seconded the motion and it carried.

Special Recognition: NONE

Visitors:

- Spiro Cheriogotis, a candidate for District Court Judge, came before Council to remind everyone that he is in a run-off for the District Court Judge position and ask for everyone to come out and vote on July 17th.

Mayor's and Council's Reports:

1. Report on the contract with Ben Radcliff Construction for the Public Safety Building.

Mayor Williams reported that there were some negotiations with Ben Radcliff Construction; 1) that all the asphalt will be heavy duty asphalt creating an increase to the contract 2) removal of the line item for testing services in the amount of \$20,000. Mayor Williams stated that later in the meeting, the council will consider a contract with Geotechnical for the testing services. He stated there will be a resolution approving these changes and a accepting a contract with Geotechnical. Mayor Williams stated that construction should begin August 1, 2018 and the contractor has 365 days to complete the project.

2. Update on replenishing fuel in the fuel tanks

Mayor Williams reported that quotes were gotten from two fuel companies and the lowest quote was McPherson Oil for a total amount of \$5,447.28 to replenish both the gas (1600 gallons) and diesel (800 gallons). Council agreed with preceding with McPherson Oil.

3. Report on the meeting with ALDOT and the owner of the building at Highway 43 and Fairlane Drive where the golf carts are being sold.

Mayor Williams reported that he met with a representative from ALDOT and the owner of the building along with the business owner regarding the truck traffic at their location. Mayor Williams stated that unfortunately ALDOT will not approve a driveway off Highway 43. He stated that he has been assured by the business owner that she will make every attempt to move the smaller trucks onto the property. Mayor Williams also stated that part of the issue is with the parking of vehicles in the right of way across from the golf cart business. He asked that the police monitor this situation to keep the right of way clear.

4. Announcement of the 75th Anniversary of Satsuma First Baptist Celebration on August 5, 2018.

Mayor Williams reported that the church will be celebrating its 75th Anniversary and the City will be presenting a proclamation. .

5 .Announcement of the Back to School Prayer Breakfast sponsored by Stone Street Baptist Church on July 27, 2018 from 7:00 a.m. to 8:30 a.m. at the Arthur Outlaw Convention Center

Mayor Williams stated everyone should have received an invitation letter. He stated the letter states tentatively and there should be some correspondence in the future confirming the information.

6 Discussion of the water and sewer rates and the ages of the wells.

Mayor Williams stated at the water board meeting, the board discussed the ages of the wells with one being built in 1964 and the other in 1980. He stated that the age of the wells may create some issues as time goes by.

Municipal Services- Councilmember Little gave a report on the Senior Services Community Center. He stated there was an issue with renters removing and using items from the refrigerator that belonged to the seniors. He stated after discussing the issue, it was determined to purchase another refrigerator that will be used strictly for the seniors and stored in another location.

Public Safety- Councilmember Butler reported that on June 12th the Police and Fire did a presentation to approximately 30 children during the Library Summer Reading Program. He stated the event was successful and thanked Officer Justin McCollough, Firefighters Chance Cooper and Jarvis Law and Fire Chief Miller for participating.

Councilmember Butler reported that the City has once again been voted as one of the safest cities in Alabama by Safewise; this time the City is ranked 5th.

Councilmember Butler reported that in November of this year, there is a training opportunity for firefighters to attend. It is a trauma emergency training in Tulsa, OK. He stated that the registration is \$300 each and he would like to send two firefighters to this training.

Councilmember Butler reported that the Fire Department received a check from Mobile County in the amount of \$15,795.55 as part of the Mobile County Volunteer Association.

Administration-Councilmember Skelton reported that the Council will be voting on the CivicReady notification system later in the meeting. He stated that this system is web based and will allow more flexibility for sending out notifications of emergencies or events to the citizens.

Councilmember Skelton thanked all that came out and supported the Fire Department fundraiser during the "We Love Satsuma" event.

Parks- Councilmember Cross was not present at the meeting. However, Mayor Williams stated that in the pre-council there was discussion about seeing if other employees might be available to assist Tom Briand with the maintenance on the splash pad on the weekends. Mayor Williams stated that he appreciated Tom and all that he has done keeping the splash pad working.

Public Works- Councilmember Black reported that Public Workers are doing the summer routine work.

ITEMS FOR CONSIDERATION

1. Payment of the bills.

Councilmember Skelton made a motion to pay the bills in the amount of \$64,989.07. Councilmember Little seconded the motion and it carried.

2. Consideration of approving the contract with Geotechnical Engineering-Testing for \$16,204.00 to perform the construction, material testing/special inspections for the Public Safety Building.

Councilmember Butler made a motion to approve entering into a contract with Geotechnical Engineering-Testing. Councilmember Skelton seconded the motion and it carried.

3. Consideration to approve the contract with CivicReady for a notification system.

Councilmember Skelton made a motion to approve the contract with CivicReady to provide a notification system for the City. Councilmember Butler seconded the motion and it carried.

4. Consideration to set a work session to begin discussion of FY2019 budget and other City business.

Councilmember Skelton made a motion to set a work session for Thursday July 12th at 5:45 P.M. Councilmember Little seconded the motion and it carried.

RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS

1. Resolution 2018-07-01- A Resolution authorizing the opening of a new bank account at United Bank for the funding of the Public Safety Building . Councilmember Skelton stated that the purpose of opening the account is to handle the payments for the construction. He then made a motion to adopt Resolution 2018-07-01. Councilmember Little seconded the motion and it carried.
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RESOLUTION NO. 2018-07-01

A RESOLUTION AUTHORIZING THE OPENING OF A NEW BANK ACCOUNT FOR THE CITY OF SATSUMA, ALABAMA

WHEREAS, the City of Satsuma is working with United Bank on the financing of the construction of a new public safety building; and

WHEREAS, the City Council of the City of Satsuma desires to open a new bank account with United Bank in Atmore, Alabama, for the purposes of holding the funds from the construction loan and disbursement of payments to the contractors.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Satsuma, Alabama, as follows:

1. That the Mayor and City Clerk be, and hereby are, authorized to open a new account with United Bank in Atmore Alabama, for the purposes of holding the construction funds and issuing checks for the construction of a new public safety building.
2. That the Mayor and City Clerk be, and hereby are, authorized to execute such documents as are necessary to complete the opening of the new account authorized herein.
3. That Mayor, Tom Williams; City Clerk, Vicki Miller, and Councilmember Randy Little be the authorized signatures on the account.

Adopted this 3rd day of July, 2018

.s. Tom Williams
Tom Williams, Mayor

ATTEST: /s/ Vicki Miller
Vicki Miller, City Clerk

2. Resolution 2018-07-02- A Resolution accepting the negotiated contract with Ben M. Radcliff Construction in the amount of \$1,861,852.

Councilmember Butler made a motion to adopt Resolution 2018-07-02. Councilmember Black seconded the motion and it carried.

RESOLUTION NO: 2018-07-02

A RESOLUTION APPROVING THE CONTRACT CHANGE WITH BEN M. RADCLIFF CONSTRUCTION, INC.

WHEREAS, by Resolution 2018-06-02 dated June 19, 2018, the City accepted the bid from Ben M. Radcliff Contractor, Inc. as the lowest responsible bidder for the construction of a new Public Safety Building in the amount of \$1,868,000.00; and

WHEREAS. After accepting the bid, the City entered into negotiations and the following changes were made to the original bid:

- | | |
|---|---------------|
| 1. Adjustment for Heavy Duty Asphalt | \$13,852.00 |
| 2. Adjustment to remove inspection services | (\$20,000.00) |

WHEREAS, the City approves the changes and acknowledges a new contract amount of \$1,861,852.00.

NOW THEREFORE, the City Council for the City of Satsuma, Alabama, approves the changes and authorizes the Mayor and the City Clerk to execute and attest a written contract with Ben M. Radcliff Contractor, Inc. in the amount of \$1,861,852.00.

ADOPTED AND APPROVED THIS THE 3rd DAY OF July, 2018.

/s/ Tom Williams
Tom Williams, Mayor

ATTEST:

/s/ Vicki Miller
City Clerk

With no further business to come before Council, Councilmember Black made a motion to adjourn the meeting. Councilmember Skelton seconded the motion and the meeting adjourned at 7:22 P.M.

/s/ Tom Williams
Mayor Williams

/s/ Randy Little
Councilmember Little

/s/ Mike Butler
Councilmember Butler

/s/ Jason Skelton
Councilmember Skelton

/s/ Allison Cross
Councilmember Cross

/s/ Bill Black
Councilmember Black

ATTEST: /s/ Vicki Miller
City Clerk