

**THE CITY OF SATSUMA, ALABAMA**  
**INVITATION FOR BID**  
**FOR FRONTEND LOADER CONTAINERS AND**  
**ROLLOFF CONTAINER SERVICE**



City of Satsuma  
Issue Date: 10/24/17

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City Of Satsuma  
P.O. Box 517  
Satsuma, Alabama 36571

(251) 675-1440 phone  
(251) 675-1442 fax  
[www.jelmore@cityofsatsuma.com](mailto:www.jelmore@cityofsatsuma.com)

**MINIMUM SPECIFICATION**  
FOR FRONTEND LOADER CONTAINERS AND ROLLOFF CONTAINER SERVICE

I. GENERAL

A. Invitation

1. Notice is hereby given that the City of Satsuma City Council will **receive** sealed bids in the Purchasing Department, Satsuma City Hall 5464 Old Hwy 43 Satsuma, Alabama 36572, until 4:00 P.M.at the time legally prevailing in Satsuma, Alabama on Tuesday, November 21, 2017 for frontend loader and roll off container service.

2. **NO BIDS WILL BE ACCEPTED AFTER THE ABOVE DESIGNATED TIME**

3. Bids will be publicly **opened** and read in the City of Satsuma City Hall Conference Room, Tuesday, November 21 starting at 7:00 pm.

B. Sealed Bids

1. Envelopes should be identified on the outside as **“FRONTEND LOADER CONTAINERS AND ROLLOFF CONTAINER SERVICE”** and delivered by hand or mailed to:

City of Satsuma  
5464 Old Hwy 43  
Satsuma, Alabama 36572

If mailed:

City of Satsuma  
P.O. Box 517  
Satsuma, Alabama 36572

All submitted bids shall become the property of the City of Satsuma. All submitted bids shall be subject to the Alabama Open Records Law and shall be available for public viewing per the requirements of the Alabama Open Records Law.

C. Contract Award

1. The contract, if awarded, will be on a per pull basis. No bid may be withdrawn for a period of sixty- (60) days after time has been called on date of bid opening.

D. Insurance (*Copy of Certificate Required Before Work Begins*)

1. Insurance coverage shall be carried with an insurance company licensed to do business in the State of Alabama.
2. Insurance shall be obtained prior to commencement of work and shall remain in force throughout the period of the contract.
3. The City of Satsuma shall be named as additional insured on the policy.
4. Coverage shall include water damage.
5. Contractor is responsible for any and all deductibles.
6. Required coverage:
  - a) Worker's Compensation: Statutory
  - b) General Liability: \$1,000,000.00 combined single limit for Bodily Injury and Property Damage

(1) Maximum deductible: \$5,000.00 To include:

- (a) Premises – Operations
- (b) Products & Completed Operations
- (c) Broad form Contractual
- (d) Independent Contractor and Subcontractor
- (e) Underground explosion and collapse

c) Automobile Liability: \$1,000,000.00 combined single limit for Bodily Injury and Property Damage

(1) Maximum deductible: \$5,000.00 to include:

- (a) Owned Automobiles
- (b) Hired Automobiles
- (c) Non-Owned Automobiles

## II. INSTRUCTIONS TO BIDDERS

### A. Definitions

1. Wherever the terms “Owner”, “City”, or “City of Satsuma” occur in these specifications, it shall mean The City of Satsuma, a political subdivision of the State of Alabama acting through the City of Satsuma.
2. Wherever the term “Engineer” occurs in these specifications, it shall mean the engineer of the Owner or his representative.
3. Wherever the term “work” occurs in these specifications, it shall mean the work as defined herein, including, all labor, materials, equipment, transportation, and supervision necessary to complete the contract.
4. All definitions set forth in the specifications are applicable to this Instruction to Bidders, the Bid Form and the proposed Contract Documents including, but not limited to, drawings, project manual, and any addenda issued prior to receipt of bids.

### B. Bidder’s Representation

1. Each bidder, by making his bid, represents that he has:
  - a) Read and understands the bidding documents; and,
  - b) Familiarized himself with the local conditions under which the work is to be performed
2. No consideration will be given any claim based on lack of knowledge of existing conditions, except where the Contract Documents make definite provisions for adjustment of cost or extension of time due to existing conditions that cannot be readily ascertained.

C. Related Documents

1. These specifications
2. Addenda issued prior to receipt of bids
3. Bid Form
4. Bidder's Qualification Form
5. List of Sub-contractors

D. Document Discrepancies

1. Should the bidder find discrepancies in, or omissions from, the documents; he shall at once notify the City of Satsuma Purchasing Department.
2. Requests for Interpretations of Specifications shall be made in writing to the City of Satsuma Purchasing Department not later than seven (7) days prior to receipt of bids.
3. Any subsequent instructions to bidders will be issued in the form of addenda to the specifications and sent to the bidder. All addenda shall be enumerated in the Bid Form.
  - a) Addenda are written or graphic instruments issued prior to the execution of the Contract that may modify or interpret the bidding documents by deletion, additions, clarifications or corrections.
4. Addenda will become part of the Contract Documents when the Construction Contract is executed.

E. Submittals

1. In order for bids to be considered, the complete bid document package shall be submitted including each of the following completed documents.
  - a) Bid Form
  - b) List of Sub-Contractors
  - c) Bidder's Qualification Form

F. Reservations

1. The bidder acknowledges that The City of Satsuma reserves full freedom (in addition to the right to reject any and all bids) in awarding bids to consider all available factors including, but not limited to, price, the provision of needed and unneeded features, usefulness to the using department and prior City experience.
2. The bidder recognizes the right of the Owner to reject a bid if the bidder failed to furnish any required submittals on the date required by the bidding documents, or if the bid is in any way incomplete or irregular.
3. The City may award bids to other than the lowest bidder if in the judgment of the City of Satsuma the interest of the City will be best served by award to another.

G. Surety And Insurance Companies

1. The Contract provides that the surety and insurance companies must be acceptable to the Owner. The bidder shall require the attorney in fact who executes the required bonds on behalf of the surety to affix thereto a certified and current copy of his power of attorney indicating the monetary limit of such power.

H. Applicable Codes

1. All work to be performed as part of this specification shall comply with all codes, ordinances and regulations applicable to the contract, including, but not limited to:
  - a) Occupational Safety and Health Administration (OSHA)
  - b) Other Federal, State, or Local Codes

I. Permits And Licenses

1. Contractor shall obtain all permits and licenses, paying all fees as required, for execution of the Contract. In addition, the Contractor shall arrange for necessary inspections required by the City, County, State and other authorities having jurisdiction, and submit certificates of approval to the Owner or his designated representative.

J. Layout Of Work

The Contractor shall verify all existing conditions and contiguous work and lay out his work there from, providing for himself all other necessary measurements, lines and levels, and shall assume the responsibility for the correctness of the layout of the work.

K. Work Area

1. The Contractor shall confine his operations to as small an area as possible, using only the areas designated for on-site storage.
2. The Contractor shall protect all surrounding fixtures, equipment and improvements from damage. Should damage occur, the Contractor shall restore, at his expense, any such property damage or injuries by his operations to a condition equal to that existing

before such damage or injury was done, by repairing, rebuilding or otherwise restoring as may be directed by, and to the satisfaction of the Owner.

3. In case of failure on the part of the Contractor to restore such property, or make good such damages or injury, the Owner may, after forty-eight (48) hours written notice, proceed to repair, rebuild, or otherwise restore such property as may be deemed necessary, and the cost thereof shall be deducted from any monies due or which may become due the contractor under this contract.

#### L. Vandalism

1. The Contractor shall take every precaution not to leave equipment and materials where they can be reached and used for defacing new or existing work at any time.

#### M. Material Disposal

1. The Contractor shall allow no trash to accumulate and shall be responsible for removing it at the close of each working day.

2. Such items shall be disposed of off the premises.

3. Burning of material on the site will not be permitted.

4. All costs of removing trash shall be the responsibility of the Contractor.

5. Place and method of disposal shall be the responsibility of the Contractor.

### III. SCOPE OF WORK

#### A. General

1. It is the intent of this specification to provide frontend loader and rolloff container service as defined herein AND in the Minimum Specifications section.

2. The Contractor shall provide all materials, equipment, tools, labor and supervision, and to perform the work as defined herein.

#### B. Materials

1. The materials furnished and installed shall be as defined in the project and specifications.

### IV. INDEMNIFICATION

If a contract is awarded; the successful bidder will be required to indemnify, defend and hold the City harmless from and against all claims, loss, liability, cost and expenses, including attorney's fees, howsoever arising or incurred, alleging damage to property or injury to, or death of, any person, arising out of, or attributable, to the contractor's performance of the contract awarded.



City of Satsuma

Minimum Specifications

The Contractor shall provide the following services:

**BID A**

- Providing three (3) 40 cubic yard roll off containers to be delivered and set up at the sewer plant on Catherine Street. This will be for C&D trash only; no household or hazard material.
- Containers will be emptied/replaced on a “will call” basis

**BID B**

- Providing three (3) six (6) cubic yard frontend loader containers to be delivered and set up at the following locations: Wright Park @ Dogwood Drive; and Public Works Department@ 5668 2<sup>nd</sup> Street.
- Contractor will provide a twice a week service on the frontend loader containers on Monday and Thursday unless otherwise notified. Frontend loader containers will not be emptied before 6:00 A.M.

**GENERAL INFORMATION**

- The contract will be from the date containers are delivered and ending December 31, 2018. The contract will automatically extend on an annual basis for an additional one (1) year term unless either party gives written notice of terminations by certified mail to the other party at least ninety (90) days prior to normal termination date.
- Bid price should be shown on a per pull cost basis.

Any manufacturers names, trade names, brand names or catalog numbers used in the specifications are for the purpose of describing and establishing general performance and minimum quality levels. Such references are not intended to be restrictive. Bids are invited on these and comparable brands or products provided the quality of the proposed products meet or exceed the quality of the specifications listed for the item(s) **The City of Satsuma reserves the right to determine the equivalency.**

**BID FORM**

City of Satsuma  
5464 Old Hwy 43  
Satsuma, Alabama 36572

DATE:

Re: **FRONTEND LOADER CONTAINERS AND ROLLOFF CONTAINER SERVICE**

1. We have examined the Specifications, related documents and the site of the proposed Work, and are familiar with all the conditions surrounding this project, including the availability of materials and labor, and hereby bid to furnish all materials and labor, and to complete the project in accordance with the Contract Documents, within the time set forth herein, and at the prices stated below. These prices are to cover all expenses incurred in performing the Work required under these Specifications, of which this bid is part.
2. The undersigned agrees to deliver items on site, with an adequate force and equipment within ten (10) calendar days of a date to be specified in a written order of the Owner.
3. The undersigned agrees that this bid may not be revoked or withdrawn after the time set for the opening of bids but shall remain open for acceptance for a period of sixty (60) days following such time.
4. In case of written notification by mail, telegraph, or delivery of the acceptance of this bid within sixty (60) days after the time set for the opening of bids, the undersigned agrees to execute within ten (10) days a Contract for the Work for the above stated compensation and at the same time to furnish and deliver to the Owner a Performance Bond and a Payment Bond (*IF REQUIRED IN SPECIFICATIONS*), both in an amount equal to one-hundred-percent (100%) of the Contract Sum.
5. Enclosed herewith is a Bid Bond (*IF REQUIRED IN SPECIFICATIONS*) in the amount of five percent (5%) of the Base Bid. The undersigned agrees that the above stated amount is the proper measure of liquidated damages which the Owner will sustain by the failure of the undersigned to execute the Contract and to furnish the Performance Bond and the Payment Bond that may be required.
6. I hereby certify that I have not, nor has any member of the firm(s) or corporation(s), either directly or indirectly, entered into any agreement, participated in any collusion, nor otherwise taken any action in restraint of free competitive bidding in connection with this submitted bid.

7

**We hereby bid:**

\$ \_\_\_\_\_

**to cover BID A:**

**We hereby bid:**

\$ \_\_\_\_\_

**to cover BID B:**

Respectfully Submitted:

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Typed or Printed Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Federal Tax ID number: \_\_\_\_\_

**BIDDER QUALIFICATION FORM**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Company Name: \_\_\_\_\_

Authorized By (typed name): \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

(Notary Public)

**LIST OF SUB-CONTRACTORS**

I do \_\_\_\_, do not \_\_\_\_, propose to sub-contract some of the work on this project. I propose to sub-contract work to the following contractors.

NAME/ADDRESS	TYPE OF WORK
_____	_____
_____	_____
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\_\_\_\_\_  
Contractor Name

end of document