

MINUTES
September 18, 2012

The City Council of the City of Satsuma, Alabama, convened in a pre-council and regular public session at Satsuma Library in said city on the 18th day of September, 2012.

The Pre-Council Meeting of the Satsuma City Council

Council convened at 6:00 P.M. Meeting Stewart arrived at 6:30 P.M.

Members present were Mayor William F. Stewart, III and Councilmembers: Billy Jackson, Pam O'Gwynn, Pratt Monk, and Bill Black.

Absent: Councilmember Tom Williams

Mayor Stewart discussed agenda items with Council.

Mayor and Council went into executive session per the request of the city attorney at 6:45 P.M. to discuss a pending lawsuit. Council reconvened at 6:51.

Also present were Jay Minus, City Attorney; Vicki Miller, City Clerk; Tom Briand, Inspector; Clyde Miller, Fire Chief; and Chris McLean, Police Chief.

The Regular Meeting of the Satsuma City Council

The City Council convened at 7:00 P.M. for the regular meeting.

Councilmember Black gave the invocation.

Councilmember Monk led the Pledge of Allegiance.

On roll call the following members answered:

Mayor	William F. Stewart, III
Council Members:	Billy Jackson
	Pam O'Gwynn
	Pratt Monk

Bill Black

Absent: Councilmember Tom Williams

Also present were Jay Minus, City Attorney; Vicki Miller, City Clerk; Tom Briand, Inspector; Clyde Miller, Fire Chief; and Chris McLean, Police Chief. Mayor Stewart stated a quorum was present and opened the meeting.

Mayor Stewart presented the minutes of the regular meeting on September 4, 2012 for approval. Councilmember O'Gwynn made a motion to approve the minutes as presented. Councilmember Jackson seconded the motion and it carried.

Mayor Stewart presented the minutes of the special called canvassing meeting on September 4, 2012 for approval. Councilmember O'Gwynn made a motion to approve the minutes as presented. Councilmember Jackson seconded the motion and it carried.

Special Recognitions

None

Visitors

None

REPORTS OF THE COMMITTEES

Mayor's Report

1. *Discussion and approval of FY2013 Budget.*

Mayor Stewart presented the budget for discussion and approval. With no discussion Councilmember Black made a motion to adopt. Councilmember Monk made a motion to table the matter. Mayor Stewart then called for a motion to adopt. Councilmember Jackson made a motion to adopt the budget. Councilmember Black seconded the motion. With a call of a vote, the yeas were a majority with Councilmember Monk voting no. Mayor Stewart stated the motion passed.

2. *Approval of the FY2012 Holiday and Meeting Schedules*

Councilmember Jackson made a motion to approve the presented FY2012 Holiday and Meeting Schedules. Councilmember O'Gwynn seconded the motion and it carried.

3. *Motion to hold a public hearing on October 2, 2012 to hear public comments on the amendment recommendation to Section 6.13 of the Satsuma Zoning from the Planning Commission.*

Councilmember Jackson made a motion to hold a public hearing on October 2, 2012 at 5:45. Councilmember O'Gwynn seconded the motion and it carried.

4. *Discussion of selecting the engineering group for the Williams Street water/sewer project.*

Mayor Stewart reported that this is a CDBG grant and it is the city's responsibility to select an engineering firm. He stated that proposals were sent out and four were received. The proposals were graded and the results are as follows: Goodwyn, Mills and Cawood- 68; Neil Schaffer-57, Constantine-47 and Driven Engineering-36. The firms were graded on experience with CDBG grants and several other points.

After discussing the matter, Councilmember Jackson made a motion to select Goodwyn, Mills and Cawood as the engineering firm to handle the Williams Street Water/Sewer project. Councilmember Black seconded the motion and it carried.

Mayor Stewart stated that since the budget was passed and it included a 2 ½% across the board raise, he asked for a motion to proceed with the raise.

Councilmember Jackson made a motion to approve a 2 ½ % pay raise effective with the next pay period. Councilmember Black seconded the motion and it carried.

Parks and Recreation

1. *Announcement of Veterans Day services.*

Councilmember Jackson reported that the Veterans Day services will be held on November 12, 2012 since the 11th falls on Sunday.

2. *Open bids for Steele Creek Lodge parking project.*

Councilmember Jackson reported that two bids were received. He opened the bids as follows:

HCL Contracting bid \$30,127.50 for 4,107 sq. yards of paving for 1.5" and \$36,554.70 for 2" asphalt.

Hosea Weaver bid \$53,123.60 for 2" asphalt.

Councilmember Jackson stated that since both bids were based on the specs provided, his motion was to accept the bid from HCL Contracting in the amount of \$36,554.70. Councilmember O'Gwynn seconded the motion and it carried.

3. *Request from Calls News to purchase ad in the special Homecoming Edition.*

Councilmember Jackson made a motion to purchase a ¼ page ad for \$199.00. Councilmember O'Gwynn seconded the motion and it carried.

Administration and Finance:

1. *Payment of the Bills presented.*

Councilmember O’Gwynn made a motion to pay the bills as presented. Councilmember Monk seconded the motion and it carried.

- 2. *Approval for Vicki Miller to attend Certification Training for Municipal Clerk, October 24-26 in Tuscaloosa, AL for a cost of approximately \$750.00.*

Councilmember O’Gwynn made a motion to approve not to exceed \$750.00. Councilmember Jackson seconded the motion and it carried.

Municipal Services:

Councilmember Monk expressed condolences on behalf of the Mayor and Council to the family of Vivian Sayles and to Martha Williams in the loss of her sister.

Councilmember Monk read a letter of accommodation for Charles Ziebach from a citizen thanking him for his service while driving the garbage truck.

Public Safety: None

Public Works:

Councilmember Black reported that James Elmore and several of the public workers are attending a “Call before you Dig” meeting tonight.

RESOLUTIONS, ORDINANCES, ORDERS AND OTHER BUSINESS

None

Adjournment

With no further business to discuss, Councilmember Monk made a motion to adjourn the meeting. Councilmember Black seconded the motion. The meeting adjourned at 7:15 P.M.

Mayor William F. Stewart III

/s/ Billy Jackson

Councilmember Billy Jackson

Councilmember Pam O’Gwynn

/s/ Pratt Monk

Councilmember Pratt Monk

absent

Councilmember Tom Williams

/s/ Bill Black

Councilmember Bill Black

ATTEST: /s/ Vicki Miller

City Clerk