

**MINUTES
OF
October 1, 2013**

Pre-Council

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 p.m. the 1st day of October, 2013. Those present were: Mayor Paul Murray, Councilmembers: Mike Butler, Matt Dial, Tom Williams and Bill Black. Absent : William Hamblin

Mayor Murray discussed agenda items with council.

Public Hearing

A Public hearing was held at 5:45 to hear public comments on Ordinance 470-1, An Ordinance to amend and update the codes used in building in the City of Satsuma.

No one was present and there were no comments or questions from the council.

Meeting was adjourned at 5:46.

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 p.m. the 1st day of October, 2013.

Councilmember Butler gave the invocation and Councilmember Dial led the Pledge of Allegiance.

On roll call the following answered present:

Mayor Paul Murray
Council Members Mike Butler
Matt Dial
Tom Williams
Bill Black

Absent: William Hamblin

Also present were Vicki Miller, City Clerk; Tom Briand, Building Inspector; James Elmore, Public Works Supervisor; Chief Chris McLean, Police Department; and Chief Clyde Miller, Fire Department.

A quorum was present and Mayor Murray opened the meeting.

Approval of Minutes

Mayor Murray presented the minutes from the meeting held on September 17, 2013 for approval. Councilmember Williams made a motion to adopt the minutes. Councilmember Black seconded the motion and it carried.

Special Recognition- None

Visitors

Mayor Murray opened the floor for visitors.

1. Angela Davis- Discussion of the fees for the pavilion at Steele Creek Lodge and Park.

Ms. Davis came before council to express her concerns with the rental fee for the pavilion. She stated that three years ago, she rented the pavilion for \$50.00 and now the fee is \$150.00. She questioned the increase. Councilmember Williams stated that the increase is due to the cost of upkeep and cleaning that is required before it can be rented.

2. Brent Rawson- Request permission for a 5K cross country run- Saturday, October 5, 2013.

Mr. Rawson, Associate Pastor of First Baptist Satsuma, came before Council to request permission for a cross-country run. Mr. Rawson stated that there is a larger race going in North Alabama and this is for the teams that do not have the funds to attend. He stated that he has 4 teams, consisting of about 40 to 50 runners, already lined up and there could be more. The race will be begin at 8:00 A.M. and should only take 45 minutes to complete. Mr. Rawson also stated that if this works it could turn into a larger sanctioned run. Chief McLean stated that he could handle the police escort. Council approved.

3. Ms. Mona Lisa Lamar came before council to inform them of a Breast Cancer Walk, acknowledging Breast Cancer Month that will be taking place on October 3rd from 2:00PM to approximately 2:15 PM. She asked if the council would approve the presence of police and fire in case of any emergencies. Council agreed.

Mayor's Report:

1. Discussion of the November 5, 2013 meeting. Run off elections for Alabama 1st Congressional District Seat to be held at city hall.

Mayor Murray stated that the meeting will be moved to the Library and will be held at the same time.

Parks and Recreation:

Councilmember Dial stated that in the absence of Councilmember Hamblin he would give an update on the power box at Lions Park. He stated that the repairs to the power box have been completed and now the lights can be turned off and on without opening the box.

Councilmember Dial stated that recently during a football game a child hyperextended his knee and the fire department responded. He stated that he would like to commend Fire Fighter Mike Fitzpatrick for his professionalism in handling the mother and child.

Public Safety:

1. Ratify the hiring of Bryson McDaniel as Police Officer effective October 5, 2013.

Councilmember Butler made a motion to ratify the hiring of Bryson McDaniel. Councilmember Dial seconded the motion and it carried.

2. Ratify the hiring of Joseph Hand as Jailer/Dispatcher effective September 21, 2013

Councilmember Butler made a motion to ratify the hiring of Joseph Hand. Councilmember Dial seconded the motion and it carried.

3. Acceptance of the letter of resignation from Fire Fighter David M. Fitzpatrick effective October 19, 2013.

Councilmember Butler read the resignation letter from Mr. Fitzpatrick. He explained that Mr. Fitzpatrick is resigning from the fire department in order to take a position with Satsuma Police Department and is also asking that his

vacation and sick accrual remain and he continues to receive his 5% EMT increase.

Councilmember Butler made a motion to accept the resignation in good standing. Councilmember Dial seconded the motion and it carried.

4. Motion to hire David M. Fitzpatrick as Police Officer effective October 19, 2013.

Councilmember Butler made a motion to hire David M. Fitzpatrick as Police Officer effective October 19, 2013. Councilmember Dial seconded the motion and it carried.

Councilmember Butler also commented that members of the fire department will be going to Louisiana to do an inspection on the new fire truck next week. Upon approval the truck will be delivered.

Councilmember Butler stated that he would like to give a commendation to Officer Colin Campbell for going above and beyond his normal duties. He stated that recently he passed Officer Campbell while he thought he had someone pulled over; when in fact Officer Campbell was changing a flat tire for an elderly gentleman who was a Korean Veteran.

Municipal Services:

Councilmember Dial expressed condolences on behalf of the mayor and council to the families of Jewel Hawkins and Doug Lomax.

Councilmember Dials gave a report from the Water Board:

1. The water board received and installed a new generator which was purchased through a 80/20 Hazard Mitigation Grant.
2. The Williams Avenue CDBG grant is moving forward; the engineers have presented a final drawing for review. The grant will provide water and/or sewer to the residents of Williams Avenue.
3. The water board was looking into an emergency interconnect across the interstate; however due to some unforeseen issues the project has been scrapped.

Administration:

1- Payment of the Bills

Councilmember Williams made a motion to pay the bills as presented. Councilmember Dial seconded the motion and it carried.

2- Request from Boy Scouts for a waiver of the community center fee for January 22, 2014

Councilmember Williams reported that once again the Boy Scouts will be holding their annual Golden Eagle Award Banquet at Steele Creek Lodge in February. He stated that the committee is requesting use of the community center to have an organizational meeting to discuss the upcoming event.

Councilmember Williams then made a motion to waive the community center fee for the date of January 22, 2014. Councilmember Butler seconded the motion and it carried.

Councilmember Williams reported that the recent training in Loxley sponsored by the Alabama League of Municipalities was very informative.

Councilmember Williams reported that the Veterans Day Celebration committee will meet on October 17, 2013 at 3:30 at city hall.

Public Works:

1. Discussion of request from James Elmore to rent a John Deere 650 for work at the trash ramp.

Councilmember Black reported that once a year the public works has to rent equipment to take care of the piles of leaves and limbs that have been disposed of at the trash ramp. He stated that Mr. Elmore has gotten a quote from Beard Equipment to rent the tractor for a week at \$1600 plus \$240 delivery charge. Councilmember Black stated that the cost of be split between the garbage and public works departments.

With no comments or questions, Councilmember Black made a motion to approve renting the John Deere 650 at a cost of \$1600 plus delivery charge of \$240.00. Councilmember Dial seconded the motion and it carried.

Councilmember Black reported that the public works department will be having a safety lunch on Friday in appreciation to the workers for 10 years without a loss time accident.

RESOLUTIONS, ORDINANCES, ORDERS AND OTHER BUSINESS

1. Ordinance 470-1- An Ordinance to amend and update codes used in building in the City of Satsuma.

Councilmember Dial reported that prior the meeting a public hearing was held and there was no one present to give any comments or ask any questions. He stated the ordinance will update the building codes to the 2009 International Building Code Standard.

Councilmember Dial then made a motion to adopt Ordinance 470-1. Councilmember Butler seconded the motion and it carried.

ORDINANCE NO. 470-1

**AN ORDINANCE TO AMEND AND UPDATE CODES
USED IN BUILDING IN THE CITY OF SATSUMA**

WHEREAS, certain of the City of Satsuma’s Technical Codes and Fire Codes have not been updated since May 4, 2010 with Ordinance 470;

WHEREAS, new editions of various technical and fire codes have been published and released;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SATSUMA, ALABAMA, as follows:

SECTION I. Satsuma Code Sections 14 and 34 are amended as follows:

SECTION II. Amendments to Article II. Technical Codes. Sec. 14-32:

Sec. 14-32. Commercial building code adopted.

(a) The International Existing Building Code, 2009 edition, and its appendices along with the amendments to such code in this article is adopted as the building code of the city.

SECTION III. Amendments to Article II. Technical Codes. Sec. 14-33:

Sec. 14-33 Residential building code adopted.

(a) The International Residential Building Code, 2009 edition, and its appendices along with the amendments to such code in this article is adopted as the residential building code of the city.

SECTION IV. Amendments to Article II. Technical Codes. Sec. 14-34:

Sec. 14-34. Plumbing code adopted.

(a) The International Plumbing Building Code, 2009 edition, and its appendices along with the amendments to such code in this article is adopted as the plumbing code of the city.

SECTION V. Amendments to Article II. Technical Codes. Sec. 14-35:

Sec. 14-35 Mechanical code adopted.

(a) The International Mechanical Building Code, 2009 edition, and its appendices along with the amendments to such code in this article is adopted as the mechanical code of the city.

SECTION VII. Amendments to Article II. Technical Codes. Sec. 14-37:

Sec. 14-37 Housing code adopted.

(a) The International Existing Building Code, 2009 edition, and its appendices along with the amendments to such code in this article is adopted as the standard housing code of the city.

SECTION VIII. Amendments to Article II. Technical Codes. Sec. 14-38:

Sec. 14-38 Fuel gas code adopted.

- (a) The International Fuel Gas Code, 2009 edition, and its appendices along with the amendments to such code in this article is adopted as the fuel gas code of the city.

SECTION IX. Amendment to Article I. Fire Prevention and Protection Sec. 34-1:

Sec. 34-1 Adoption of fire code.

- (a) The International Fire Code, 2009 edition, along with the appendices, fee schedules, and the amendments to such code in this article is adopted as the fire code of the city.

SECTION X. Any Ordinance or Subsection inconsistent with any of the above amendments are hereby repealed.

SECTION XI. This Ordinance shall become effective immediately following its adoption and publication as required by law.

ADOPTED this 1st day of October, 2013.

/s/ Paul Murray
MAYOR

Authenticated and Attested:

/s/ Vicki Miller
CITY CLERK

- 2. Resolution 2013-10-01-** A Resolution to bill for fire inspection and related services rendered by the Satsuma Fire Rescue.

Councilmember Williams made a motion to adopt Resolution 2013-10-01.
Councilmember Butler seconded the motion and it carried.

RESOLUTION #2013-10-01

A RESOLUTION TO BILL FOR FIRE PROTECTION AND RELATED SERVICES RENDERED BY THE SATSUMA FIRE DEPARTMENT

WHEREAS, the Satsuma Fire Rescue’s response to and/ or recovery from minor and major emergencies and disasters requires purchases to replace supplies, periodic and scheduled maintenance on apparatus, fuel purchases, rehabilitation supplies, manpower expenses, repair and/or replacement of protective gear and equipment required by the Satsuma Fire Rescue, OSHA, NFPA and/or other associated guidance; and

WHEREAS, the Satsuma Fire Rescue is an official response agency within the County of Mobile, as well as an official responding agency where mutual aid and/or automatic aid agreements exist; and

WHEREAS, the City Council and management staff of the Satsuma Fire Rescue acknowledge that expenses should rightfully be recovered from the person(s) or agency(s) that services are rendered to; and

WHEREAS, the services charged, are actual costs for expenses incurred by the Satsuma Fire Rescue while/when rendering services to a person(s) or agency(s) involved in Mobile County, or for other responses in which a mutual or automatic aid agreement exists with the Satsuma Fire Rescue, or where a request for mutual aid was made to another Agency.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the City of Satsuma hereby adopts the following rules:

1. The Satsuma Fire Rescue shall charge a reasonable fee and bill for responding to minor and major emergencies and disasters requiring purchases by the City to replace supplies, periodic and scheduled maintenance on apparatus, fuel purchases, rehabilitation supplies, repair and/or replacement of protective gear and equipment required by the Satsuma Fire Rescue, OSHA, NFPA and/or other associated guidelines.
2. The Satsuma Fire Rescue shall be required to adopt the billing policy as described in (1) above. The Fire Chief, his designee, or contracted billing company is hereby directed to bill for services provided for highway/road vehicle crash responses, extrication services, landing zone services, rescue services, fire suppression services, hazardous materials services, and other services or expenses, as directed by the implementation of the foregoing policy. Other fees will be charged according to the current fee schedule maintained by the Satsuma Fire Rescue.
3. The Fire Chief, his designee, or contracted billing company shall submit a billing statement to a person(s), agency(s) or the insurance company(s) of the person(s) or agency(s) that services are rendered to for the services and/or expenses identified in (1) and (2) above.

ADOPTED THIS 1ST DAY OF OCTOBER, 2013

/s/ Pual Murray

PAUL J. MURRAY, MAYOR

ATTEST: /s/ Vicki Miller

City Clerk

3. Resolution 2013-10-02- A Resolution authorizing the issuance, execution, sale and delivery of \$500,000 principal amount general obligation note of the City of Satsuma and the payment thereof.

Councilmember Williams explained that this is to renew the continuous line of credit in the amount of \$500,000.00 The bank requires that the city renew the line yearly and the paperwork is the same.

Councilmember Williams then made a motion to adopt Resolution 2013-10-02. Councilmember Black seconded the motion and it carried.

4. Resolution 2013-10-03- A Resolution to approve issuing purchase orders totaling \$275,926.00 for the purchase of a new 2014 Autocar ACK64 Chassis and New Way Sidewinder Automated Side Loader.

Councilmember Dial reported that this resolution is to approve the issuance of the chassis and body of the new garbage truck. He stated that it can take up to 180 days for the truck to be built and delivered. He commented that 90 days prior to the arrival of the truck, the city will look into the financing.

Councilmember Dial then made a motion to adopt Resolution 2013-10-03. Councilmember Butler seconded the motion and it carried.

CITY OF SATSUMA

RESOLUTION NO: 2013-10-03

A RESOLUTION TO PURCHASE ONE (1) 2014 AUTOCAR ACK64 CHASSIS AND NEW WAY SIDEWINDER AUTOMATED SIDE LOADER

Section 1. WHEREAS, the City has a need for a new garbage truck for the sanitation department due to the repair cost of the existing garbage trucks; and

Section 2. WHEREAS, the city has agreed to enter into a contract with HGACBuy to purchase the truck through a Cooperative Purchasing Program which has been approved through the State of Alabama Department of Examiners of Public Accounts to be in compliance with the Alabama Competitive Bid Law; and

Section 3. WHEREAS, a proposal for the vehicle has been received in the amount of \$154,741.00 for the Autocar chassis from Chastang's Bayou City Autocar and \$121,185.00 for the New Way Sidewinder Automated Side Loader from Scranton Manufacturing Co., Inc. for a total amount of \$275,926.00; and

Section 4. WHEREAS, the council has reviewed and discussed the proposal and recommends issuing a purchase order to Chastang's Bayou City Autocar in the amount of \$154,741.00 and Scranton Manufacturing Co., Inc. in the amount of \$121,185.00; and

Section 5. WHEREAS, the city has agreed to this purchase with the understanding that once delivered the truck will be leased for a period of three years at an interest rate to be determined at the time of delivery and Sansom Equipment Company is responsible for the balloon payment at the end of the three year period.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SATSUMA, AS FOLLOWS:

1. The City agrees to issue a purchase order to Chastang's Bayou City Autocar in the amount of \$154,741.00 and to Scranton Manufacturing Co, Inc., in the amount of \$121,185.00.
2. The City acknowledges that the financing will be determined at a later date but before the date of delivery of the new truck.
3. This Resolution to become effective immediately upon adoption by the City Council.

APPROVED AND ADOPTED this the 1st day of October, 2013.

/s/ Paul Murray

Paul J. Murray, Mayor

ATTEST:

/s/ Vicki Miller

Vicki Miller, City Clerk

5. Resolution 2013-10-04- A Resolution authorizing an agreement with Russ Research Services to provide a market study on a forecast for a new supermarket.

Councilmember Dial made a motion to adopt Resolution 2013-10-04.
Councilmember Williams seconded the motion and it carried.

CITY OF SATSUMA

RESOLUTION 2013-10-04

A RESOLUTION AGREEING TO ENTER INTO A CONTRACT WITH THE RUSS RESEARCH SERVICES TO PROVIDE A MARKET STUDY FOR THE PURPOSE OF PROVIDING A SALES FORCAST FOR A NEW SUPERMARKET.

WHEREAS, the City of Satsuma has been contacted by Rush Research Services to enter into an agreement to provide a market study of the City of Satsuma for the purpose of a sales forecast for a new supermarket, and;

WHEREAS, the Council has determined that this service will benefit the citizens of the City of Satsuma and;

WHEREAS, the City desires to contract with Russ Research Services to provide the city with a detailed analysis and a three year forecast for various sizes and operational formats for a supermarket near the intersection of Highway 43 and Interstate 65.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SATSUMA, AS FOLLOWS:

- 4. The Council authorizes the Mayor to execute the agreement between the City of Satsuma and Russ Research Services for \$2600.00 plus travel expenses to be paid as follows: \$1300 due upon initiation of the study with the remaining \$1300.00 plus travel expenses to be paid in full upon completion and delivery of the report.**
- 5. This Resolution to become effective immediately upon adoption by the City Council.**

APPROVED AND ADOPTED this 1st day of October 2013.

/s/ Paul Murray
Paul J. Murray

ATTEST:

/s/ Vicki Miller
Vicki Miller, City Clerk

Adjournment

With no further business to discuss, Councilmember Dial made a motion to adjourn the meeting. Councilmember Williams seconded the motion. The meeting adjourned at 7:25 P.M.

Mayor Murray

Councilmember Hamblin

Councilmember Butler

Councilmember Dial

Councilmember Williams

Councilmember Black

ATTEST: _____
City Clerk