

TOM WILLIAMS
MAYOR

VICKI MILLER
CITY CLERK

SHANE STRINGER
CHIEF OF POLICE

CLYDE MILLER
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE I

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON CROSS, PLACE 4

BILL BLACK, PLACE 5

MINUTES OF November 15, 2016

Pre-Council

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 p.m. the 15th day of November, 2016. Those present were: Mayor Tom Williams; Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Cross, and Bill Black.

Mayor Tom Williams discussed the agenda items.

Jay Minus called for an executive session to discuss potential litigation. Council went into executive session at 6:36 P.M.. Council reconvened at 6:53 P.M.

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 15th day of November, 2016.

Invocation

Councilmember Black gave the invocation. The Pledge of Allegiance was led by Robert E. Lee students Ellen Verkouille, Logan Tucker and Arabelle Skipper.

Roll Call

On roll call the following answered present: Mayor Tom Williams, Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Cross and Bill Black

Also present were Jay Minus, City Attorney, Vicki Miller, City Clerk; James Elmore, Public Works Supervisor; Tom Briand, City Inspector, Fire Chief Clyde Miller and Police Chief Shane Stringer.

Approval of Minutes

Mayor Williams presented the minutes from the Organizational Meeting on November 7, 2016. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Black seconded the motion and it carried.

Mayor Williams presented the minutes from the regular meeting held on November 7, 2016. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Black seconded the motion and it carried.

Mayor Williams presented the minutes from the special called joint meeting with the Satsuma City School held on November 9, 2016. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Black seconded the motion and it carried.

Special Recognition:

1. Key Students Robert E. Lee School: Mayor Williams presented Key Students with a city pin and certificate and each student was congratulated by the council.

Council recessed at 7:21 P.M. to allow the students and parents to leave. Council reconvened at 7:27 P.M.

Visitors:**1. David Sumrall-Arbour Valley Development- Presentation on potential development**

Mr. David Sumrall and Mr. Sam Johnson representing Arbour Valley Development came before Council to introduce themselves. Mr. Sumrall stated that they are a development company out of Birmingham that builds apartment complexes. He stated that the purpose of their visit tonight was to let the council know that they are interested in a piece of property located on Highway 43 and will be applying for a federal grant through Mobile County Home Fund. Mr. Sumrall stated that this project is in the very early stages. The grant is due December 2 and they will not know anything until March 2017. He thanked

council for their time and stated that he would come back to work session to to discuss further.

Mayor 's and Council's Reports:

Mayor Williams stated that in pre-council it was discussed that the council needs to meet in a work session with Jeremy McMath, Civil Southeast Engineering, to discuss future sidewalk projects. With no further comments, Jason Skelton made a motion to meet in a work session on November 29, 2016 at 5:00 P.M. Councilmember Little seconded the motion and it carried.

Mayor Williams reported that the Swearing-In for the Mobile County Commissioners will be November 16th at 9:00 A.M. at Government Plaza.

Mayor Williams stated that there will be a Pre-K Thanksgiving program on November 18th at 10:00 A.M. at Robert E. Lee School.

Parks- .Councilmember Cross reminded everyone of the events on December 3rd along with the parade: the Reindeer Run beginning at 8:00 A.M.; the Arts and Crafts at Baldwin Square from 9:00 A.M. to 2:00 P.M. and the Tour of Homes from 4:00 P.M. to 8:00 P.M. She stated that tickets to the Tour of Homes can be purchased at the Library. Ms. Cross also reported that Santa will be at the Library on Tuesday, December 6, 2016 from 3:30 P.M. to 5:00 P.M.

Public Safety- Councilmember Butler did not have any reports or announcements.

Municipal Services- Councilmember Little reported that he met with the Seniors this morning and there were almost 20 present. He stated they discussed many issues including the budget. He stated that there may be issues with the dishwasher. James Elmore was asked to look into the matter. Councilmember Little stated that they have someone who will volunteer to open and close. Mayor Williams stated that he would like to keep it with a city employee opening the building for now.

Administration-Councilmember Skelton expressed condolences on behalf of the city to the family of Mary Ann Weed. .

Public Works- Councilmember Black gave an update on the work being done involving public works:

- Resurfacing of Scanlan Way- project is underway. Also the paving of Thomas Road.
- Sidewalk-Highway 43 and Bayou Avenue- Project is almost complete
- Christmas lights have been put up.
- The light poles at Wright Park have been set.

- Routine ditch and weed eating is being done
Councilmember Black thanked Mr. Elmore and his crew for their continuous work in the city.

ITEMS FOR CONSIDERATION

- 1. Payment of the bills.**
Councilmember Skelton made a motion to pay the bills in the amount of \$54,047.00 as presented noting that included in the amount is two repair bills totaling \$7,425.83 which the city will receive reimbursement in the amount of \$5,641.69 from the insurance company. Councilmember Butler seconded the motion and it carried.
- 2. Request for discontinuance of garbage service at 601 Norton Drive. House is vacant and for sale.**
Councilmember Little made a motion to approve the discontinuance of garbage. Councilmember Skelton seconded the motion and it carried
- 3. Request for exemption for payment for Steele Creek Lodge from SHS Volleyball team for a banquet on Tuesday, December 13, 2016.**
Councilmember Cross made a motion to approve the request.
Councilmember Little seconded the motion and it carried.
- 4. Request for city to purchase an ad in the Satsuma High School yearbook.**
Councilmember Skelton made a motion to approve the request and purchase a ½ page ad for \$175.00. Councilmember Black seconded the motion and it carried.
- 5. Request from Chief Stringer to hire two (2) part time police officers**
Councilmember Butler made a motion to approve the request. Chief Stringer explained that these officers are experienced and certified. This will help with the overtime. Councilmember Cross seconded the motion and it carried.

RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS

- 1. Consideration of Resolution 2016-11-10- A Resolution to award the HMGP generator grant to Ace Electrical as the lowest responsible bidder in the amount of \$13,485.**

Councilmember Butler made a motion to adopt Resolution 2016-11-10.
Councilmember Cross seconded the motion and it carried.

CITY CLERK**3. Consideration of Ordinance 357-02- An ordinance amending Section 6 of Ordinance 357- The order of business.**

Councilmember Cross made a motion to adopt Ordinance 357-02. Councilmembers Black seconded the motion and it carried.

ORDINANCE NO.357-02

Ordinance 357 as adopted and approved on the 2nd day of October 2000 is amended and is to read in its entirety as follows:

BE IT ORDAINED BY THE COUNCIL OF SATSUMA, ALABAMA that the order of procedure in all instances for meetings of the council shall be as follows:

SECTION 1. That the rules of order of procedure herein contained shall govern deliberations and meetings of the council of Satsuma, Alabama.

SECTION 2. Regular meetings of the council shall be held on the following dates: the first and third Tuesdays of each month, there will also be a pre-council meeting beginning at 6:00 p.m. prior to all scheduled meetings.

SECTION 3. Special meetings may be held at the call of the presiding officer by serving notice on each member of the council not less than 24 hours before the time set for such special meetings; or special meetings may be held as provided by Section 11-3-50, Code of Alabama, 1975, whenever two councilmembers making the request shall have the right to call such meeting. Notice of all special meetings shall be posted on a bulletin board accessible to the public at least 24 hours prior to such meeting.

SECTION 4. A quorum shall be determined as provided by Section 11-43-48, Code of Alabama.

SECTION 5. All regular meetings shall convene at 7:00 o'clock p.m. at the City Hall and all meetings, regular and special, shall be open to the public.

SECTION 6. The order of business shall be as follows:

- 1. A call to order**
- 2. Invocation/Pledge of Allegiance**
- 3. Roll call**
- 4. Approval of the minutes of the previous meeting (s)**
- 5. Special Recognitions**
- 6. Visitors**
- 7. Reports and announcements from Mayor and Council**
- 8. Items of Consideration.**

9 Resolutions, ordinances, orders, and other business

10. Adjournment

SECTION 7. No member shall speak more than twice on the same subject without permission of the presiding officer.

SECTION 8. No person, not a member of the council, shall be allowed to address the same while in session without permission of the presiding officer.

SECTION 9. Every officer, whose duty it is to report at the regular meetings of the council, who shall be in default thereof, may be fined at the discretion of the council.

SECTION 10. Motions shall be reduced to writing when required by the presiding officer of the council or any member of the council. All resolutions, ordinances, and any amendments thereto shall be in writing at the time of introduction.

SECTION 11. Motions to reconsider must be by a member who voted with a majority and at the same or next succeeding meeting of the council.

SECTION 12. Whenever it shall be required by one or more members, the "yeas" and "nays" shall be recorded and any member may call for a division on any question.

SECTION 13. All questions of order shall be decided by the presiding officer of the council with the right of appeal to the council by any member.

SECTION 14. The presiding officer of the council, may, at his or her discretion, call any member to take the chair, to allow him or her to address the council, make a motion, or discuss any other matter at issue.

SECTION 15. Motions to lay any matter on the table shall be first in order; and on all questions, the last amendment, the most distant day, and the largest sum shall be first put.

SECTION 16. All meetings of the council shall be open to the public, except when the council meets in executive session as authorized by state law.

SECTION 17. The council may meet in executive session only for those purposes authorized by state law. When a councilmember makes a motion to go into executive session for enumerated purpose, the presiding officer shall vote in favor of the motion to go into executive session, the body shall then move into executive session to discuss the matter for which the executive session was called. No action may be taken in an executive session. When the discussion has been completed, the council shall resume its deliberations in public.

SECTION 18. A motion for adjournment shall always be in order.

SECTION 19. The rules of the council may be amended in the same manner as any other ordinance of general and permanent operation.

SECTION 20. The rules of the council may be temporarily suspended by a vote of two-thirds of the members present.

SECTION 21. The chairman of each respective committee, or the councilmember active for him or her, shall submit or make all reports to the council when so requested by the presiding officer or any member of the council.

SECTION 22. All ordinances, resolutions or propositions submitted to the council which will require the expenditure of money shall lie over until the next meeting; provided, that such ordinances, resolutions, or propositions may be considered earlier by unanimous consent of the council; and provided further, that this rule shall not apply to the current expenses of, or contracts previously made with, or regular salaries of officers, or wages of employees of the city.

SECTION 23. The clerk, engineer, attorney and chief of police, and such other officers or employees of the City of Satsuma, shall, when requested, attend all meetings of the council and shall remain in the council room for such length of time as the council may direct.

SECTION 24. No ordinance or resolution of a permanent nature shall be adopted at the meeting at which it is introduced unless unanimous consent be obtained for the immediate consideration of such ordinance or resolution, such consent shall be by roll call and the vote thereon spread on the minutes.

SECTION 25. ROBERT'S RULES OF ORDER is hereby adopted as the rules of procedure for this council in those situations which cannot be resolved by the rules set out in this ordinance.

SECTION 26. This ordinance shall go into effect upon passage and publication as required by law.

Approved this 15th day of November, 2016.

/s/ Tom Williams
Tom Williams, Mayor

/s/ Randy Little
Randy Little

/s/ Mike Butler
Mike Butler

/s/ Jason Skelton
Jason Skelton

/s/ Allison Cross
Allison Cross

/s/ Bill Black
Bill Black

/s/ Vicki Miller City Clerk

Adjournment

Councilmember Cross made a motion to adjourn the meeting. Councilmember Skelton seconded the motion and the meeting adjourned at 7.47P.M.

/s/ Tom Williams
Mayor Williams

/s/ Randy Little
Councilmember Little

/s/ Mike Butler
Councilmember Butler

/s/ Jason Skelton
Councilmember Skelton

/s/ Allison Cross
Councilmember Cross

/s/ Bill Black
Councilmember Black

ATTEST: /s/ Vicki Miller
City Clerk