

TOM WILLIAMS
MAYOR

VICKI MILLER
CITY CLERK

SHANE STRINGER
CHIEF OF POLICE

CLYDE MILLER
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE I

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON CROSS, PLACE 4

BILL BLACK, PLACE 5

MINUTES OF June 5, 2018

Pre-Council

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 5th day of June, 2018. Those present were: Mayor Tom Williams; Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Cross and Bill Black.

Alan Killen, Civil Southeast, gave an update on the current projects.

- Sidewalk project – Juniper to Powers- Mr. Killen reported that all the work has been satisfactorily completed and a letter will be sent to ALDOT noting that the City will be taking over the maintenance. Mr. Killen stated that the project came in at approximately \$96,000 under the project contract. He stated he will proceed with processing the final payment.
- Williams Avenue Paving Project- Mr. Killen reported that the project is 95% complete. They will be doing a final inspection and going over the punch list. Mr. Killen stated that the project did go over budget by approximately \$16,000 due to the contractor having to dig out more of the road than expected and the purchase and installation of some drainage pipe that was requested by the City.
- Mr. Killen reminded the Council of 2017 TAP sidewalk project for 7th Street stating that there is a timeline on this project.

Mayor Williams discussed agenda items.

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 5th day of June, 2018.

Invocation

Councilmember Skelton gave the invocation and led the Pledge of Allegiance.

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Roll Call

On roll call the following answered present: Mayor Tom Williams
Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Cross, and Bill Black.

Also present were Jay Minus, City Attorney; Vicki Miller, City Clerk; Heather Davis, Assistant City Clerk; James Elmore, Public Works Supervisor; Tom Briand, City Inspector; Fire Chief Clyde Miller, Richard Dix, Police Lieutenant and Captain Jana Dukes.

Approval of Minutes

Mayor Williams presented the minutes from the Regular Meeting of May 22, 2018. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Little seconded the motion and it carried.

Special Recognition: NONE

Visitors:

- Byron Breckenridge, 5311 Catherine Drive-Discussion of the City having an active shooter event for the schools

Mr. Breckenridge asked if the City has an emergency plan such as an active shooter plan. He stated he has a daughter in elementary school and is concerned especially since the current shootings happening in schools across the country. He requested that the City work with the school to implement a program to protect the children. Councilmember Butler stated that this topic was discussed recently at the Alabama League of Municipalities Convention and they will be working with municipalities to have a training program for the police and fire departments. Mayor Williams also reminded Mr. Breckenridge that this is a school matter; however the City is more than willing to partner with them to do whatever it takes to make the students safe and ensure their protection.

Mr. Terry Sullivan of 5323 W. Hummingbird came before Council to express his concerns about the blight occurring in his neighborhood. He stated there are several rental properties that are eyesores. Mayor

Williams stated that the City has ordinances that address these issues and asked Mr. Briand to look into the matter.

Mayor's and Council's Reports:

1. Discussion of social media

Mayor Williams stated the matter was discussed in pre-council and the City now has a Facebook and Twitter account which will be used as tools to distribute city news.

2. Discussion of participation in the Opioid Class Action Suit.

Mayor Williams stated the matter was discussed in pre-council and Jay Minus will get more information so that the Council can make a decision as to whether to participate or not.

3. Report on Pre-bid meeting held on the Public Safety Building

Mayor Williams reported a pre-bid meeting was held Monday, June 4th at 10:00 A.M. He stated that four (4) construction companies met the pre-qualifications set out by the engineers and all were present at the meeting. Mayor Williams stated that the bids are due by 2:00 P.M. on June 14th and will be opened publically at 2:01 P.M.

Mayor Williams reported that the 10th annual Memorial Day event was held at the school annex due to threat of Tropical Storm Alberto. He stated that fortunately the storm did not come our way but a decision was made on the Friday before to move the event inside. He stated that despite being inside there was a nice crowd.

Municipal Services- Councilmember Little gave an update on the Senior Citizen Van. He stated the van did have to have some work done recently, but in doing so it was discovered that there was a recall and the warranty was extended two (2) years. .

Public Safety- Councilmember Butler reported that the fire department has received a letter from Earline McKinley thanking the fire department for their response to a medical issue she recently had at her home.

Councilmember Butler asked Chief Miller to explain the new StreetWise program. Chief Miller stated that the fire department is required by Federal law to document all calls. He stated that Mobile County has entered into an agreement with Street Wise and by changing to this program the City will be saving between \$3,000- \$4,000 a year. He stated the new system will send notifications to the iPads in the fire trucks. Chief Miller also stated by changing to the system, it will give the City another means of dispatching which could help with the ISO rating. Councilmember Skelton stated that another benefit is that all the fire hydrants will be pre-loaded thus giving the fire fighters more information when responding to a fire.

Councilmember Butler announced that he and Mayor Williams attended a news conference called by Representative Randy Davis. He stated that the purpose of the news conference was to give a \$2,500 donation to the Satsuma Library and \$7,500 to the Satsuma High School Band. Mayor Williams stated that also in attendance was Matt Simpson. He stated Randy Davis chose not to run for re-election and Mr. Simpson ran without any opposition and will be taking Randy Davis' place as representative in our district.

Councilmember Butler reported that the Satsuma Library sponsored a "Black Bear" seminar on May 30th and it was well attended.

Administration-Councilmember Skelton expressed condolences on behalf of the Mayor and Council to the family of Staff Sgt. Wardrop, who died in an accident while driving a Humvee on Interstate 65. He stated that Officer Justin McCollough was in the same truck but did not suffer any major injuries. He also expressed condolences to the families of Annie Rouse, Betty Booth and Martha Headley.

Councilmember Skelton stated that the City currently partners with Satsuma Water for a notification system. He stated that he has been doing some research and for just about the same yearly amount, the city can invest in its own system. He stated this would give the City the opportunity to offer more ways to notify citizens in case of emergencies or to put out public service notifications. He stated he would do some more research and come back with some final numbers.

Parks- Councilmember Cross reported that the "I Love Satsuma" sponsored by Satsuma Baptist will be held on July 1st at Wright Park.

Councilmember Cross reminded everyone that due to the rain and heat, insects are in abundance. She reminded everyone to be careful.

Councilmember Cross reported that June 6th is Global Running Day and stated that if anyone is interested there will be an event at 9:00 A.M. and one at 6:00 P.M., both starting at Satsuma First Baptist Church.

Councilmember Cross reported that the summer reading program at Satsuma Library will begin in June with a theme of "Kindness Is Free". She stated the program is open to children ages 3 years to 6th grade.

Public Works- Councilmember Black reported that crushed rock/slag was put down on the I-65 Service Road. He stated that Mr. Elmore is working with a resident to correct a drainage issue at Cordova Avenue and the department is doing routine work.

ITEMS FOR CONSIDERATION

- 1. **Payment of the bills.**
Councilmember Skelton made a motion to pay the bills in the amount of 58,467.83. Councilmember Little seconded the motion and it carried.
- 2. **Consideration of approving Heather Davis to attend the Municipal Clerks Institute training – August 22-24 in Tuscaloosa, Alabama.**
Councilmember Skelton made to approve the request for Ms. Davis to attend the training class. Councilmember Butler seconded the motion and it carried.
- 3. **Consideration to have the 13 acre parcel (in the northeast end of the City) appraised.**
Councilmember Little made a motion to hire an appraiser to give the City an appraisal on the subject property. Councilmember Cross seconded the motion and it carried.
- 4. **Consideration to open an Equipment Operator III (Knuckleboom) as a promotional position.**
Councilmember Black made a motion to approve opening the position as a promotional position. Councilmember Cross seconded the motion and it carried.
- 5. **Consideration of a request for discontinuance of garbage from Charlotte Hudson at the property located at 336 Avondale Court. House is vacant and is for sale.**
Councilmember Little made a motion to approve the request.
Councilmember Butler seconded the motion and it carried.

RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS
NONE

Adjournment

With no further business to come before Council, Councilmember Black made a motion to adjourn the meeting. Councilmember Skelton seconded the motion and the meeting adjourned at 7:30 P.M.

/s/ Tom Williams
Mayor Williams

/s/ Randy Little
Councilmember Little

/s/ Mike Butler
Councilmember Butler

/s/ Jason Skelton
Councilmember Skelton

/s Allison Cross
Councilmember Cross

/s/ Bill Black
Councilmember Black

ATTEST: /s/ Vicki Miller
City Clerk