

PAUL MURRAY  
MAYOR

VICKI MILLER  
CITY CLERK

CAPTAIN JANA DUKES  
ACTING CHIEF OF  
POLICE

CLYDE MILLER  
FIRE CHIEF



COUNCIL MEMBERS

WILLIAM HAMBLIN, PLACE 1

MIKE BUTLER, PLACE 2

MATT DIAL, PLACE 3

THOMAS WILLIAMS, PLACE 4

BILL BLACK, PLACE 5

## MINUTES OF June 21, 2016

### Public Hearing

The City Council of the City of Satsuma, Alabama, convened in the Public Hearing at City Hall in said city at 5:45 p.m. the 21st day of June, 2016. Those present were: Mayor Paul Murray; Councilmembers: William Hamblin, Mike Butler, Matt Dial, and Tom Williams. Councilmember Black arrived about 6:15.

Mayor Murray opened the public hearing. Tom Piper, of South Alabama Regional Planning Commission and representing the Metropolitan Planning Organization (MPO), stood and reported that about a year ago, the Federal Highway Administration inquired about the local municipalities in the MPO jurisdiction having current ADA Plans. He stated that they found that many of the municipalities did not have plans or the plans needed to be updated. As part of the process, inventory of the sidewalks has to be reviewed and the plans had to be submitted by July 2016. After bidding out the project, the MPO hired Neil Shaffer to do an inventory of each municipality and help with the plans.

Shane Bergman of Neil Shaffer stood and stated that Neil Shaffer was selected to assist the municipalities with their inventory and to report any discrepancies or non-complaint sidewalks. He stated that the process was in two (2) phases, one was a windshield approach to note if the sidewalks were compliant or non-complaint and then the second step was to use a digital level to see if the sidewalks met the standards directed by the Department of Justice.

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Councilmember Williams questioned as to why the new sidewalks that were completed in the last couple of years were not compliant since they were funded by the Alabama Department of Transportation. Mr. Piper noted that the engineers that were contracted by the municipality were responsible to make sure that the sidewalks met the standards and ALDOT assumes that the guidelines are met.

A question was asked as to why the city was not receiving the details of the sidewalks that were non-compliant. Mr. Bergman stated that it was not part of the scope of work as stated in their contract with the MPO. They were only required to give GPS coordinates.

Councilmember Dial stated that the city will discuss the plan, which includes a list of the sidewalks that do not meet the ADA Standards and outlines a plan to address the deficiencies. He stated will make an honest effort to slowly make progress on the deficiencies and bring the sidewalks up to ADA Standards.

With no further comments or questions, Mayor Murray closed the public hearing at 6:30

Mayor Murray announced that due to the time, the council would not have a pre-council meeting.

### **Regular Meeting**

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 21st day of June, 2016.

### **Invocation**

Councilmember Black gave the invocation which was followed by the reciting of the Pledge of Allegiance.

### **Roll Call**

On roll call the following answered present: Mayor Paul Murray, Councilmembers: William Hamblin, Mike Butler, Matt Dial, Tom Williams, and Bill Black.

Also present were Jay Minus, City Attorney, Vicki Miller, City Clerk; James Elmore, Public Works Supervisor; Tom Briand, City Inspector, Fire Chief Clyde Miller and Jana Dukes, Police Captain.

### **Approval of Minutes**

Mayor Murray presented the minutes from the regular meeting held on June 7, 2016. Councilmember Black made a motion to approve the minutes as presented. Councilmember Williams seconded the motion and it carried.

**Special Recognition: NONE****Visitors:**

1. Gregory Morris, Sr.-representing Chapter 35 of the Disabled American Veterans operating in Saraland.

Mr. Morris came before the council to introduce himself and let the Council know of the chapter being located in Saraland. He stated that the chapter works to fulfill the promise to the Veterans. He stated that they want to provide education so that they can transit back into society and they are there to assist the Veterans in our area.

2. Ramona & Marcus Austin-5660 Orchard Street-inquire about paving of the road that runs in front of their home.

The Austin's came before Council and stated that they are using the right of way as the road to get to their home. The right of way runs between two ditches. They stated that the road is eroding and the ditches need to be cleaned out. They asked if the Council would consider paving the road and concreting the ditch. Councilmember Black noted that the right of way was never dedicated as a road. He stated that the Austin's were granted egress and ingress rights. He also stated that the right of way does not meet the standards for a road; however the city will look into what can be done to help with ditch.

3. April Brockmiller-request for sponsorship for band uniforms.

Ms. Brockmiller came before Council representing the Spirit of Satsuma Marching Band and Color Guard. She asked if the Council would consider making a \$250 donation to the band for uniforms. After discussing the matter, Councilmember Dial made a motion to donate \$250.00 to be used toward new band uniforms. Councilmember Williams seconded the motion and it carried.

**Mayor 's and Council's Reports:**

**Mayor- Mayor Murray did not have any items for discussion.**

**Parks- .Councilmember Hamblin did not have any items for discussion.**

**Public Safety- Councilmember Butler** reported that Officer Alex Jones was hired back as a police officer.

**Municipal Services- Councilmember Dial** announced the City was notified of the receipt of the 5310 grant from the MPO for reimbursement of Senior Citizen Services. Councilmember Dial stated that the grant in the amount of \$21,500 will be used as a direct reimbursement to the general fund budget.

Councilmember Dial expressed condolences to the families of Ann Lister and Guppy Gibson, husband of Harriet Cain Gibson.

**Administration-Councilmember Williams** reported that there will be a Welcome reception for Shane Stringer at the Satsuma Public Library on June 27<sup>th</sup> from 6:00 p.m. to 8:00 p.m.

Councilmember Williams reported that there will be a stadium dedication on August 12<sup>th</sup> beginning at 6:00 p.m. He stated more details will be available in the coming weeks.

Councilmember Williams stated that the council needs to meet in a workshop session to discuss the FY2017 budget. After discussing the matter, it was decided to schedule the meeting for July 13<sup>th</sup> on at 5:00 p.m.

**Public Works- Councilmember Black** reported that an emergency arose with a tree limb on Willie Crook Avenue and Mr. Elmore contracted Hammco who removed the dead limb for \$200.00. He then made a motion to ratify the emergency spending for \$200 to Hammco Tree Service. Councilmember Williams seconded the motion and it carried.

Councilmember Black reported that James Elmore and Bridget Nolan attended the Tornado Awareness Class that was sponsored by National Disaster Preparedness Training Center held on June 6<sup>th</sup> at the NOAA Disaster Response Center.

Councilmember Black reported that the Public Works Department is working on weed eating and grass cutting. He stated that the restriping of Hartley Road was delayed and should be in two (2) weeks.

## **ITEMS FOR CONSIDERATION**

### **1. Payment of the bills.**

Councilmember Williams made a motion to pay the bills as presented in the amount of \$44,588.54. Councilmember Dial seconded the motion and it carried.

### **2. Approval of the ADA Transition Plan**

Councilmember Dial noted that a public hearing was held prior to the council meeting and the matter was discussed. He then made motion to

approve the ADA Transition Plan .Councilmember Butler seconded the motion and it carried.

**3. Discussion and Consideration of request to vacate right of way north of Juniper Avenue by Kevin and Rachael Kidd.**

Council discussed the matter and requested that a policy be put together that will charge a fee to property owners who petition the City for vacation of right of way due to the cost that has to be incurred to meet the Code. After discussing the matter further, Councilmember Black made a motion to approve the request with the condition that the applicant will pay for the cost associated with the vacation. Councilmember Williams seconded the motion and it carried.

**4. Consideration of request from James Elmore to purchase a 2011 Ford F150 from Satsuma Water and Sewer.**

Councilmember Black made a motion to approve the request to purchase the truck for a purchase price of \$13,500.00. Councilmember Dial seconded the motion and it carried.

**5. Consideration of quote to remove dead tree on Baldwin Road**

Councilmember Black reported that three quotes were received. The quotes were opened and read as follows:

Hammco Tree	\$730.00
Tree King	\$780.00
Reed Tree Service	\$1,000.00

Councilmember Black made a motion to award the contract to the lowest bidder. Councilmember Hamblin seconded the motion and it carried.

**6. Consideration of quote from Service Master for cleaning service at the community center.**

Councilmember Hamblin reported that the quote was to clean the community center after an event for a price of \$75.00 per cleaning. With no further discussion, he made a motion to approve the quote and contract with Service Master to clean the community center. Councilmember Dial seconded the motion and it carried.

**7. Consideration of amending the Satsuma Community Center rental policy to include the cleaning fee**

Councilmember Hamblin made a motion to approve amending the rental policy to include the \$75.00 clean up fee. Councilmember Butler seconded the motion and it carried.

**8. Discussion of bidding out Splash Pad**

Councilmember Hamblin stated that the city is still awaiting the agreement from Governor Bentley to construct the splash pad, however his recommendation is to go ahead and get Council's approved to proceed with the bid upon receipt of the agreement. With no further discussion, he then made a motion to bid out the project as soon as the agreement is received. Councilmember Dial seconded the motion and it carried.

**9. Approval for Safespan to do inspection on new Baker Road Bridge and put the bridge on file with the State for a cost of \$1,500.00.**

Councilmember Black made a motion to approve contracting Safespan. Councilmember Williams seconded the motion and it carried.

## **RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS**

**1. Consideration of Resolution 2016-06-02- A Resolution authorizing approval to enter into an agreement with the State of Alabama acting by and through the Alabama Department of Transportation relating to a Transportation Alternative project (TAPP-TA16(932) for sidewalks beginning at Juniper Avenue and ending on Powers Road by way of Ryals Street, Vaughan Drive S, Granada/Harrison and Thomas Drive for a total estimated cost of \$498,850.00 with the city's share being \$99,770.00.**

Councilmember Dial stated that this project will not begin until 2017 or 2018. He then made a motion to adopt Resolution 2016-06-02. Councilmember Black seconded the motion and it carried.

### **RESOLUTION NO. 2016-06-02**

**A RESOLUTION TO ENTER INTO AN AGREEMENT WITH THE STATE OF ALABAMA ACTING BY AND THROUGH THE ALABAMA DEPARTMENT OF TRANSPORTATION RELATNG TO A TRANSPORTATION ALTERNATIVES PROJECT**

#### **BE IT RESOLVED, by the City of Satsuma as follows:**

- 1. That the City enter into an agreement with the State of Alabama, acting by and through the Alabama Department of Transportation relating to a Transportation Alternatives Project with partial funding by the Federal Highway Administration, which agreement is before this Council;**
- 2. That the agreement be executed in the name of the City, for and on behalf of the City by its Mayor.**
- 3. That it be attested by the Clerk and the seal of the City affixed thereto.**

**BE IT FURTHER RESOLVED, that upon the completion of the execution of the agreement by all parties, that a copy of such agreement be kept on file by the City.**

I, the undersigned qualified and acting City Clerk of the City of Satsuma, Alabama do hereby certify that the above and foregoing is a true copy of a resolution lawfully passed and adopted by the City Council named therein, at a regular meeting of such Council held on the 21<sup>st</sup> day of June, 2016, and that the resolution is on file in the City Clerk's Office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City on this 21<sup>st</sup> day of June, 2016.

/s/ Vicki Miller  
Vicki Miller, City Clerk

### Adjournment

Councilmember Dial made a motion to adjourn the meeting. Councilmember Black seconded the motion and the meeting adjourned at 7:50 P.M.

/s/ Paul Murray  
Mayor Murray

/s/ William Hamblin  
Councilmember Hamblin

/s/ Mike Butler  
Councilmember Butler

/s/ Matt Dial  
Councilmember Dial

/s/ Tom Williams  
Councilmember Williams

/s/ Bill Black  
Councilmember Black

ATTEST: /s/ Vicki Miller  
City Clerk