

PAUL MURRAY
MAYOR

VICKI MILLER
CITY CLERK

CAPTAIN JANA DUKES
ACTING CHIEF OF
POLICE

CLYDE MILLER
FIRE CHIEF



COUNCIL MEMBERS

WILLIAM HAMBLIN, PLACE 1

MIKE BUTLER, PLACE 2

MATT DIAL, PLACE 3

THOMAS WILLIAMS, PLACE 4

BILL BLACK, PLACE 5

MINUTES OF July 19, 2016

Pre-Council

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 p.m. the 19th day of July, 2016. Those present were: Mayor Paul Murray; Councilmembers: William Hamblin, Mike Butler, Matt Dial, Tom Williams and Bill Black.

Jeremy McMath, Civil Southeast Engineering, came before Council to give an update on the grant projects:

1. **Baker Road**- Mr. McMath stated that the Baker Road project is ready for close out.
2. **2014 TAP Sidewalk Project**- Mr. McMath reported that the contractor is six (6) weeks into the project. He stated they have skipped the more difficult areas and will come back to them. He stated that he will be able to give a better update in about two week regarding the project cost due to some of the more difficult areas will be completed. Mr. McMath noted that the rain has caused some undermining of certain sections and if the sections cannot be repaired they will have to be replaced. .
3. **2016 TAP Sidewalk Project**- Mr. McMath stated that engineering has begun and he asked the council to give him a timeline on the when they would like the project to be funded. He reminded them they have two (2) years from the date of the award to complete the project.

4. **Williams Avenue CDBG** paving project- Mr. McMath stated that the schedule showed that bids would go out in September, however due to annexations and Right of Way acquisitions, the date may further in the year.
5. **3rd Street Drainage**- Mr. McMath reported that they are still working on the survey and will soon have a recommendation on the cost estimate.

Mayor Murray discussed the agenda items.

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 19th day of July, 2016.

Invocation

Councilmember Dial gave the invocation which was followed by the reciting of the Pledge of Allegiance.

Roll Call

On roll call the following answered present: Mayor Paul Murray, Councilmembers: William Hamblin, Mike Butler, Matt Dial, Tom Williams, and Bill Black.

Also present were Jay Minus, City Attorney, Vicki Miller, City Clerk; James Elmore, Public Works Supervisor; Tom Briand, City Inspector, Fire Chief Clyde Miller and Shane Stringer, Police Chief.

Approval of Minutes

Mayor Murray presented the minutes from the regular meeting held on July 5, 2016. Councilmember Hamblin made a motion to approve the minutes as presented. Councilmember Williams seconded the motion and it carried.

Mayor Murray presented the minutes from the workshop meeting held on July 13, 2016. Councilmember Hamblin made a motion to approve the minutes as presented. Councilmember Williams seconded the motion and it carried.

Special Recognition: NONE

Visitors:

1. Brent Rawson and Blakely Miles- discussion and presentation regarding a recreational center.

Mr. Rawson and Mr. Miles spoke to Council about the feasibility of the city building a recreational center. Mr. Rawson stated that Blakely is a young man in the community who has done some research on the topic and has found some grant opportunities. Mr. Blakely distributed information on two federal agencies that the city could contact for grants. Mayor Murray agreed that a recreational center would be an asset for the city and said that he would pass the information on to the city's grant writer.

Mayor 's and Council's Reports:

Mayor- Mayor Murray read a thank you card from Satsuma First Baptist thanking the City for all the help during the "We Love Satsuma" event.

1. Discussion of letter from Otis Johnson's attorney regarding the right of way to his property.

Mayor Murray asked Jay Minus to discuss. Mr. Minus stated that he just received the letter and has not had an opportunity to get with Mr. Johnson's attorney. He stated that he will get with the attorney and discuss the issue. Mr. Minus stated that he will let Mr. Johnson's attorney know that it is cost prohibitive for the city to put in a street. Councilmember Williams questioned what the ramifications would be if the city did nothing. Mr. Minus stated that the matter could end in a law suit but would know more after discussing the matter with the other attorney.

Parks- Councilmember Hamblin did not have any items for discussion.

Public Safety- Councilmember Butler did not have any items for discussion.

Municipal Services- Councilmember Dial

1. Discussion of renewing the lease on the garbage truck. Councilmember Dial noted that in 2011, the city took over the garbage services, purchased garbage trucks, and financed them for seven (7) years. In 2013, the repair bills were becoming cost prohibitive and the city began looking at leasing the garbage trucks for three (3) years. He stated that the three year time frame for the first truck will be coming up in April of 2017. After discussing the matter in pre-council, the city will look at ordering a new truck in October, 2016. Once the truck is received, the city will turn in the old garbage truck as allowed by the lease and execute a lease for the new one. Councilmember Dial stated that the payments on the new truck will be more than is currently being paid due to the fact that the city had a trade when it financed the first truck. However the debt on knuckleboom and the original carts which were purchased in 2011 will be paid off in October 2017 and that will more than make up the difference in the payments.

Councilmember Dial reported that the city overpaid McGriff for some tires and they are sending back a refund check which will be deposited back into the garbage account.

Councilmember Dial reported that the city has been presented with a grant opportunity through the Mobile County EMA. The city is only one of four (4) municipalities in Mobile County that is eligible for a Hazard Mitigation Plan grant.. After discussing the matter in pre-council, Councilmember Dial stated that he will offer a motion under the "Items of Consideration" for the city to submit a Notice of Intent for a generator for Public Works and Phase II of the drainage on the Holcomb ditch.

Councilmember Dial reported that he received several complaints from citizens living in the Hartley Road area and they have requested the city look at placing a few stop signs on Hartley Road. Councilmember Dial stated that after discussing the matter he recommends putting up two (2) three way stop signs on Hartley Road. The three way stops will be at the intersection of Hummingbird Dr. N. and Hartley Road and the other at the intersection of Avondale Avenue and Hartley Road. Jay Minus stated that the Council will have to amend the current stop sign ordinance and this could be prepared by the next council meeting. Councilmember Dial made a motion to have Jay Minus prepare the amendment to the stop sign ordinance to include these two intersections.. Councilmember Williams seconded the motion and it carried.

Administration-Councilmember Williams commented that he was given a blue ribbon from an anonymous donor. The donor has supplied a box of ribbon to be given to anyone that wanted to put them on mailboxes in support of Police Officers

Public Works- Councilmember Black reported that Mr. Elmore was able to contract with a county worker to come out this past Saturday with a side cutter tractor and trim the limbs overhanging in the streets. He stated that he and the road grader were out in the city working on several streets. Councilmember Black reported that public works is working on ditch cleaning and weed eating.

ITEMS FOR CONSIDERATION

1. Payment of the bills.

Councilmember Williams made a motion to pay the bills as presented in the amount of \$163,825.00 noting that \$72,952.00 is the first pay request to Arrington Curb and Excavators for the sidewalk project; \$30,453 is to Civil Southeast, LLC for engineering services on the sidewalks. He stated that the \$72,952.00 and \$17,000 of the invoice to Civil Engineering will be reimbursed 80/20 from the state. Councilmember Hamblin seconded the motion and it carried.

- 2. Set work session to discuss FY2017 budget.**
Councilmember Williams stated that the council met in a work session and discussed the revenues for the upcoming budget. He stated that now a work session needs to be set to discuss the expenditures. Councilmember Williams stated that the matter was discussed in pre-council and made a motion to set the work session for August 10, 2016 at 5:00 P.M. Councilmember Black seconded the motion and it carried.
- 3. Request from Satsuma City School for waiver of Steele Creek Lodge fee for Institute Day on August 2, 2016.**
Councilmember Hamblin made a motion to approve the request. Councilmember Black seconded the motion and it carried.
- 4. Consideration of placing an ad in the Call News for the Special Edition High School football review (Last year purchased ¼ page for \$299.00).**
Councilmember Hamblin made a motion to approve purchasing the ¼ page ad as done last year. Councilmember Black seconded the motion and it carried.
- 5. Approval for Councilmember Williams to attend ALM Executive Committee meeting in Montgomery on July 21, 2016.**
Councilmember Dial made the motion to approve the travel expense noting that the only expense will be mileage. Councilmember Hamblin seconded the motion and it carried.
- 6. Acceptance of resignation from Jerry Wright, Police Officer.**
Councilmember Butler made a motion to accept the resignation from Jerry Wright in good standing. Councilmember Hamblin seconded the motion and it carried.
- 7. Consideration of quote from Harwell & Company to do the overlay on Fairlane Road and West Northgate Drive at a cost of \$5,500.00.**
Councilmember Black made a motion to approve the quote stating that the city does not have the proper equipment to handle the job. Councilmember Williams seconded the motion and it carried.
- 8. Consideration to approve sending a Notice of Intent to Mobile County EMA to apply for a Hazard Mitigation Grant for a generator for Public Works and Phase II of the drainage at the Holcomb ditch.**
Councilmember Dial made a motion to approve for Mayor Murray to execute a Notice of Intent to seek funding through EMA for the above projects noting that the grant is a 75/25 grant. Councilmember Hamblin seconded the motion and it carried

RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS

1. Consideration of Resolution 2016-07-03- A Resolution authorizing acceptance of the FY2014 Land and Water Conservation Fund (LWCF) Splash Pad grant and authorizing Mayor to execute necessary documents.

Councilmember Hamblin made a motion to adopt Resolution 2016-07-.03
Councilmember Dial seconded the motion and it carried.

**RESOLUTION NO. 2016-07-03
Authorizing Acceptance of the FY 2014
LWCF Grant**

WHEREAS, The City of Satsuma, Alabama, acknowledges that it has been selected to participate in the FY 2014 Land and Water Conservation Fund program, and

WHEREAS, The Mayor and Council of the City of Satsuma, Alabama, agree and accept the terms and conditions of the LWCF Grant 14-LW-1013 for construction of a Splash pad at Fred K. Wright Park; and

WHEREAS, The City of Satsuma has submitted and been approved for funding of the following project on a 50/50 matching funds basis:

Project Number: 14-LW-1013
Project Name: Splash Pad at Wright Park
Project Amount: \$110,000
Grant Amount: \$50,000
Project Scope: To construct a splash pad for recreational use at
Fred K. Wright Park

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Satsuma that the City accepts and agrees to abide by the terms and conditions of LWCF Grant 14-LW-1013; authorizes the Mayor to act as the official representative of the City and directs the Mayor to execute all necessary documents and provide any such additional information as needed or required to enter into the agreement with the Land and Water Conservation Fund for said project.

ADOPTED AND APPROVED this 19th day of July, 2016.

ATTEST:

APPROVED:

/s/ Vicki Miller
Vicki L. Miller, City Clerk

/s/ Paul J. Murray
Paul J. Murray, Mayor

1. Consideration of Resolution 2016-07-04- A Resolution appointing election officials for the August 23, 2016 Municipal Election and if necessary the October 4, 2016 Run-off Election.

Councilmember Dial made a motion to adopt Resolution 2016-07-04.
Councilmember Williams seconded the motion and it carried.

**RESOLUTION 2016-07-04
NOTICE OF APPOINTMENT OF ELECTION OFFICERS**

WHEREAS, a regular municipal election has been called to be held on the 23rd day of August, 2016, and a runoff election to be held, if necessary, on the 4th day of October, 2012, and

WHEREAS, Section 11-46-27, of the Alabama Code of 1975, as amended, provides, in part, that the municipal governing body, not less than 15 days before the holding of any municipal election, shall appoint from the qualified electors of the municipality, officers to hold the election as follows: where electronic ballot counters are used, at least one inspector and three clerks.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Satsuma, Alabama, that the election officers for said election shall be as follows:

Inspector: Flora Goldman Reeves

Chief Clerk (Provisional Ballots) Linda Robbins

Registration List Clerk J.B. Locke
Carolyn Myers
Linda Grace
Betty McClain

Ballot Counter Leland Martin
Jimmy Upton
Janice Whatley
Edward Bryant
Lena Warren

Ballot Clerk/Rover Gloria Ellis

Substitution (if needed) Barbara Wood

/s/ Paul Murray
Mayor Paul Murray

ATTEST: /s/ Vicki Miller
Vicki Miller, City Clerk

Adjournment

Councilmember Dial made a motion to adjourn the meeting. Councilmember Williams seconded the motion and the meeting adjourned at 7:25 P.M.

/s/ Paul Murray
Mayor Murray

/s/ William Hamblin
Councilmember Hamblin

/s/ Mike Butler
Councilmember Butler

/s/ Matt Dial
Councilmember Dial

/s/ Tom Williams
Councilmember Williams

/s/ Bill Black
Councilmember Black

ATTEST: /s/ Vicki Miller
City Clerk