

TOM WILLIAMS
MAYOR

VICKI MILLER
CITY CLERK

SHANE STRINGER
CHIEF OF POLICE

CLYDE MILLER
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON CROSS, PLACE 4

BILL BLACK, PLACE 5

MINUTES OF January 17, 2017

Pre-Council

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 p.m. the 17th day of January, 2017. Those present were: Mayor Tom Williams; Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Cross, and Bill Black.

Mayor Tom Williams discussed the agenda items.

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 17th day of January, 2017.

Invocation

Councilmember Black gave the invocation and Hunter O'Daniel led the Pledge of Allegiance.

Roll Call

On roll call the following answered present: Mayor Tom Williams
Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Cross and Bill Black

Also present were Jay Minus, City Attorney, Vicki Miller, City Clerk; James Elmore, Public Works Supervisor; Tom Briand, City Inspector, Fire Chief Clyde Miller and Police Chief Shane Stringer.

Approval of Minutes

Mayor Williams presented the minutes from the Regular Meeting on January 3, 2017. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Cross seconded the motion and it carried.

Special Recognition:

1. Recognition of the the students who participated in the Future City competition held in Huntsville, Alabama

Mayor Williams introduced Ms. Sharp, Principal Robert E. Lee and Ms. Bahr, Science Lab Facilitator and sponsor of the Future City project. Ms. Sharp introduced each student. Ms. Sharp stated that there are two teams which participated. She stated that this was a long process of preparing and submitting an essay and a virtual city. Ms. Sharp reported that they had just received the final results and both teams placed in the top 5. The teams will now advance to the next round.

2. Proclamation- School Board Month

Mayor Williams introduced two members of the school board, Linda Robbins and James Woosley, committing that the other members has previous commitments. He then read the proclamation announcing January 2017 at School Board Recognition Month

3. Recognition of the Key Students

Mayor Williams presented each student with a certificate and city pin. Each student was then congratulated by the council members.

Councilmember Cross announced that the Satsuma Public Library is selling yard signs- "God Bless the Blue" for \$10 with the proceeds going to Officer Jackie Tucker from Saraland that was shot during a domestic call.

Council recessed at 7:32

Council reconvened at 7:40

Visitors:

1. Matt Dial – Discuss with Council the replacement of the outfield fence at the SHS baseball field at Wright Park.

Mr. Dial, representing the athletic department at Satsuma High School, came before Council to ask permission to upgrade the baseball field at Wright Park that is used by Satsuma Middle and High School baseball programs. He stated the proposal is to remove the current fence and replace it with a new fence that will be moved in approximately 20 feet. Also they would like to install a locking walk and drive gates for security. The project should be completed by the first home game scheduled for February 25th. Mr. Dial stated all labor and materials will be provided and that there would not be a cost to the city. Council approved the request.

2. Mary Atchison and Lavenia Spotswood requested permission to speak to Council on behalf of the Women's Club of Satsuma. Ms. Atchison stated that they have met with a local contractor, Gary West, and he is willing to assist with the building of the Chapel with one stipulation. The stipulation is that no resident of Satsuma will be charged a fee to use the Chapel; the city would only charge non-residents. Ms. Spotswood reported that the group has raised \$15,365 to go towards the building. Ms. Atchison stated that if council would agree to this request, then there could be a ground breaking by the end of the year. Mayor Williams stated that the council would discuss and take the matter under advisement of the city attorney.

3. Ms. Dora Crook Sutton requested permission to speak to Council. Ms. Sutton thanked the council for the road improvements done on Thomas Drive. She asked that council consider moving a pole that was placed after the paving project. She also requested that a stop sign be placed at the corner of Painter and Cedar. Mayor Williams stated that he would have Mr. Elmore and Chief Stringer look into the matter.

Mayor 's and Council's Reports:

Mayor Williams reported that the City received a letter from ADEM regarding concerning some violations on the sidewalk project on Highway 43. He stated that the severe rain that happened in December caused erosion problems which caused sediment to occur near the creek. The letter gave the city 10 days to respond. Mayor Williams reported that Civil Southeast Engineering contacted the contractor, Arrington Curb and Excavation. They did come out and properly corrected the issue. He stated that the engineers responded to the ADEM letter communicating the corrections.

Mayor Williams gave an update on the Williams Avenue paving project. He reported that the city sent out for quotes to complete the title work. He stated that three were received; the lowest being for \$2300.00 from Guaranty Title. He stated that once the title work is complete the city will proceed with the process of purchasing the needed property in order to pave the road.

Mayor Williams reported that he has reviewed the recent Fuelman log which reflects all the gas purchased by city employees. He stated that he would be sending out a reminder to all employees to make sure they purchase all gas in the city, to be consistent with their odometer readings and that city vehicles are for official use only.

Mayor Williams reported that each year the State has a tax free Severe Weather Weekend to purchase certain supplies needed in severe weather. He stated that the City has elected not to participate since there is only one outlet that could sell any type of severe related supplies. He stated that the City does not want to create an imposition for this store.

Municipal Services- Councilmember Little stated that he did not have any items to discuss or report.

Public Safety- Councilmember Butler stated that he did not have any items to discuss or report.

Administration-Councilmember Skelton reported that the City has created a new form to be used by anyone wanted to be considered for an appointment to a City board or committee. He stated the information provided on the form will help the currently members have more knowledge on someone interested.

Councilmember Skelton gave a first quarter financial report, noting that diesel revenue is down some, however other revenue are above the budgeted amount.

Parks- .Councilmember Cross gave an update on the Splash Pad project stating that bid packages will be sent out by the end of the week and the announcement will be posted in the paper. The bids will be due by February 7, 2017.

Public Works- Councilmember Black reported that with city is looking at how to resolve the drainage issues on 3rd Street.

ITEMS FOR CONSIDERATION

1. Payment of the bills.

Councilmember Skelton made a motion to pay the bills in the amount of \$48,7590.24 .as presented. Councilmember Little seconded the motion and it carried.

2. Motion to call for a police officer list.

Councilmember Butler made a motion to call for a list for two police officers. Councilmember Cross seconded the motion and it carried.

3. Motion to purchase a security system update for Satsuma Library
 Councilmember Cross made a motion to purchase the upgrade for \$1,855 noting that the SCDO will contribute \$300 towards the purchase. .
 Councilmember Little seconded the motion and it carried.

4. Motion to purchase a 2011 canine vehicle from the Mobile County Sheriff’s Department for \$2,500.00
 Councilmember Butler made a motion to approve the purchase
 Councilmember Little seconded the motion and it carried.

5. Motion to renew the advertising sign for the SHS baseball to be put at Wright Park for \$150.00.

 Councilmember Cross made a motion to approve renewing the sign.
 Councilmember Skelton seconded the motion and it carried.

6. Motion to set a work session

 Councilmember Skelton made a motion to have a work session on January 24, 2017 at 5:30 to discuss criteria for merit raise, employee evaluations, amending the drug policy and other city business.
 Councilmember Cross seconded the motion and it carried.

RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS

NONE

Adjournment

Councilmember Cross made a motion to adjourn the meeting. Councilmember Skelton seconded the motion and the meeting adjourned at 8:05 P.M.

/s/ Tom Williams
 Mayor Williams

/s/ Randy Little
 Councilmember Little

/s/ Mike Butler
 Councilmember Butler

/s/ Jason Skelton
 Councilmember Skelton

/s/ Allison Cross
 Councilmember Cross

/s/ Bill Black
 Councilmember Black

ATTEST: /s/ Vicki Miller
 City Clerk