

PAUL MURRAY  
MAYOR

VICKI MILLER  
CITY CLERK

CHRIS MCLEAN  
CHIEF OF POLICE

CLYDE MILLER  
FIRE CHIEF



COUNCIL MEMBERS

WILLIAM HAMBLIN, PLACE 1

MIKE BUTLER, PLACE 2

MATT DIAL, PLACE 3

THOMAS WILLIAMS, PLACE 4

BILL BLACK, PLACE 5

## MINUTES OF February 3, 2015

### Work Session

The City Council of the City of Satsuma, Alabama, convened in Work Session at City Hall in said city at 5:00 P.M. the 3rd day of February, 2015. Those present were: Mayor Paul Murray and Councilmembers: William Hamblin, Mike Butler, Matt Dial, Tom Williams and Bill Black.

Also present: City Attorney, Jay Minus

Mayor Murray stated that the purpose of the work session was to discuss the time clock policy. Councilmember Dial questioned the mayor on who purchased the time clocks. Mayor Murray stated that he was asked to keep the donor anonymous. He gave his word that he would not reveal the donor and was a man of his word. Councilmember Williams expressed his displeasure with the way the time clocks were done and questioned whether the mayor had exceeded his authority by placing the time clocks on city property without council approval. Councilmember Williams stated that he contacted the Alabama League of Municipalities and received an email giving some code references regarding city property and what authority the council has over the matter. Mayor Murray asked the council what is wrong with time clocks and stated that he is always looking and watching for ways to make things better and more technological. Councilmember Black stated that he was displeased that the council was left in the dark. Councilmember Hamblin stated that he didn't care for the time clocks, but felt it was the mayor's choice. Councilmember Butler recommended that the council table the matter until Mr. Minus has time to review the email from the league and report back to the council.

Work Session adjourned at 5:50 P.M.

**P.O. Box 517, Satsuma, Alabama 36572~Phone (251) 675-1440~Fax: (251) 675-1442  
Police: (251) 675-0151~Fire: (251) 679-1640**

### **Pre-Council**

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 p.m. the 3<sup>rd</sup> day of February, 2015. Those present were: Mayor Paul Murray and Councilmembers: William Hamblin, Mike Butler, Matt Dial, Tom Williams and Bill Black.

Mayor Murray discussed the agenda items.

Jay Minus, City Attorney, called for an executive session to discuss economic development. Council went into executive session at 6:50 and reconvened into the regular meeting at 7:00 P.M.

### **Regular Meeting**

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 3<sup>rd</sup> day of February, 2015.

Councilmember Butler gave the invocation. Mayor Murray led the Pledge of Allegiance.

The following were present: Mayor Murray; Councilmembers: William Hamblin, Mike Butler, Matt Dial, Tom Williams and Bill Black.

Also present were Jay Minus, City Attorney; Vicki Miller, City Clerk; James Elmore, Public Works Supervisor; Tom Briand, Building Inspector; Fire Chief Clyde Miller and Police Chief Chris McLean.

A quorum was present and Mayor Murray opened the meeting.

### **Approval of Minutes**

Mayor Murray presented the minutes from the regular meeting held on January 20, 2015 for approval. Councilmember Dial made the motion to adopt the minutes as presented. Councilmember Hamblin seconded the motion and it carried.

### **Special Recognition: None**

### **Visitors-**

1. Morgan Hardegree- Request waiver of the fee for Steele Creek Lodge for Satsuma High School Prom

Ms. Hardegree, representing the Satsuma High School Junior Class Committee, came before Council to ask for the rental fee to be waived for the dates of March 13 & 14<sup>th</sup>. She stated that these are the dates needed for the prom and she said that students could volunteer to offset the fee. Council discussed that the dates requested are a Friday and Saturday. Ms. Hardegree was told that the city has a policy against waiving the fees for Friday, Saturday or Sunday and therefore had to deny her request.

2. Greg Lassiter-Speak to council about police matters

Mr. Lassiter of 5711 1<sup>st</sup> Street came before council to make a statement that the police and fire need a new public safety building and he was going to start a fundraising drive for a new building.

3. Doreen Robinson- concerns with the Senior Bus/Van policy

Mrs. Robinson came before council to express her concerns about the new bus/van policy. She stated that she was told that the seniors that meet at the community center were not allowed the use of the bus to take lunch trips. She stated that this group only goes once a month and it is the highlight of the month. Councilmember Williams stated that the council was under the understanding that the grant, used to get the bus, only allowed for medical appointments and since then they have receive clarification about the allowable uses and will revisit the policy.

4. Larry Landrum- Senior Services

Mr. Landrum came before council and recommended that the council confer with Julie McGee at the South Alabama Regional Planning Commission Area Agency on Aging to help with creating the Senior Bus/Van policy. He stated that she is familiar with the 5310 program which the bus was purchased under.

5. April Brockmiller- requesting sponsorship for the Spirit of Satsuma Band Car, Truck & Motorcycle Show.

Ms. Brockmiller, 72 Bayou Avenue, came before Council to ask for a sponsorship for the band's biggest fundraiser. She asks the Council for a \$250.00 sponsorship and stated that the city's name would be on the trophies. Councilmember Butler made a motion to approve the sponsorship in the amount of \$250.00. Councilmember Dial seconded the motion and it carried.

6. Billy Jackson of 311 Magnolia stood and asked the council to considering sponsoring the prom since they could not waive the fee for the rental of the lodge.

7. Emily Arellano, a representative of the Library Board, came before the Council and stated that she understands the Council is working on the time clock policy and she wanted to express the Library Board's concerns with the safety of Cindy Ingram, Library Director, having to come to city hall to use the time clock.

**MAYOR'S AND COUNCIL'S REPORT:**

**Mayor:**

*1. Discussion of appointment of Robert Matthews as the Planning Commission attorney*

Mayor Murray stated that the Robert Matthews is no longer employed by Phelps Dunbar, however the Planning Commission would like to continue to retain Mr. Matthews as their attorney.

Councilmember Hamblin made a motion to approve the appointment of Robert Matthews as the Planning Commission attorney. Councilmember Butler seconded the motion and it carried.

*2. Discussion of the Notice of Claim from Tommy Jenkins at 267 Tajuacha Drive North.*

Mayor Murray stated that he met with Mr. Jenkins to discuss his claim and after discussing the matter with Council it was decided to pay Mr. Jenkins ½ of his deductible for the damage done by the fallen tree that was located on city property. Councilmember Hamblin made a motion to approve paying \$625.00 for the damages contingent upon Mr. Jenkins executing a release of claim. Councilmember Williams seconded the motion and it carried.

*3. Discussion of payment to Civil Southeast Engineers for the sidewalk surveying on the west side of the city for the 2015 TAP grant in the amount of approximately \$4000.00*

Mayor Murray stated that the city was awarded the TAP grant to build a sidewalk from Baker, down 7<sup>th</sup> Street, West Bayou and Highway 43 to Wright Park and Jeremy McMath incurred some surveying cost in preparing the grant. With no further discussion, Councilmember Dial made a motion to approve the payment to Civil Southeast, LLC for the surveying cost of approximately \$4000.00. Councilmember Black seconded the motion and it carried.

**Parks:** Councilmember Hamblin stated that he had not business to bring before Council.

**Public Safety:**

*1. Recognize Cody Harbin- Volunteer Fire Fighter- Achieving EMT National Registry Status.*

Councilmember Butler commended Cody Harbin for his achievement and thanked Chief Miller for his leadership.

*2. Discussion of street address signs and pet stickers for residential windows as a fund raiser for the fire department*

Councilmember Butler stated that Chief Miller has come across two ideas for fund raisers 1) address signs which can be attached to your mailbox or house. He stated that the signs are reflective and can be easily seen by emergency personnel. The cost of the sign is \$12.00 with the fire department clearing \$3.00 per sign sold.

2) Pet stickers which can be placed on windows alerting the fire department that a pet is in the home in case of fire. The pet stickers can be obtained with a donation to the fire department.

Councilmember Butler reported that a \$100.00 donation was made to the fire department from Mr. Floore in honor of his wife Patsy who passed away in December.

Councilmember Butler reported that the fire department received notification thanking the fire department for their participation in the Breast Cancer Awareness T-Shirt program in partnership with UAB. Across Alabama all fire departments raised \$650,000.

Councilmember Butler reported that the fire department had an opportunity to purchase a side by side ATV for a discounted price and he made a motion to ratify the expenditure of \$7300.00. Councilmember Williams seconded the motion and it carried.

Councilmember Butler stated that the vehicle will be used at football games, parades and other city events.

Councilmember Butler reported that the Mobile County Sheriff's Department donated 10 SWAT vest.

### **Municipal Services:**

Councilmember Dial read a "Thank You" letter from the Alabama Association of School Boards to Edith Butler for her assistance with their event held at the Satsuma Community Center.

Councilmember Dial stated that the council has discussed the Senior Bus/Van policy in pre council and since the council has received some clarification from South Alabama Regional Planning Commission regarding the usage, he will review the policy and have an amended draft for the next council meeting.

### **Administration:**

#### *1. Discuss meeting with Josh Beck, Greenhalgh Insurance.*

Councilmember Williams reported that he, Mayor Murray and Vicki Miller met with Josh Beck to discuss the Property and Casualty and the Workers Compensation insurance for 2015. He stated that in the meeting it was pointed out that the city had some high losses in the past years thus causing the premium to increase. However, the year with the highest claim will fall off and the year 2016 should have a lesser premium. It was also pointed out that the city could file a "Medical Records Only" claim and pay for small claims. Councilmember Williams recommended that the city look at amending the budget and creating a line item for small claims and create a policy that all small claims will be paid in house and only the larger more costly claims be turned over to workers compensation.

#### *2. Announcement of meeting change due to Mardi Gras Day.*

Councilmember Williams reminded everyone that the next council meeting will be February 24, 2015 due to Mardi Gras Day.

**Public Works:**

Councilmember Black reported that public works is working to clean out culverts due to fallen leaves. He stated that at some point the city may have to contract out the more difficult culverts

**ITEMS FOR CONSIDERATION**

**1. Payment of the bills.**

Councilmember Williams made a motion to pay the bills as presented.  
Councilmember Dial seconded the motion and it carried.

**2. Request from Satsuma High School ROTC to be exempt from the Steele Creek Lodge fee for a March 5<sup>th</sup> (Thursday) event.**

Councilmember Hamblin made a motion to approve the request. Councilmember Williams seconded the motion and it carried.

**3. Request for street light at the end of Williams Avenue**

Councilmember Black made a motion to approve the request. Councilmember Dial seconded the motion and it carried.

**RESOLUTIONS, ORDINANCES, ORDERS AND OTHER BUSINESS**

**NONE**

**Adjournment**

Councilmember Black made a motion to adjourn the meeting. Councilmember Dial seconded the motion and the meeting adjourned at 7:49 P.M.

/s/ Paul Murray  
Mayor Murray

/s/ William Hamblin  
Councilmember Hamblin

/s/ Mike Butler  
Councilmember Butler

/s/ Matt Dial  
Councilmember Dial

/s/ Tom Williams  
Councilmember Williams

/s/ Bill Black  
Councilmember Black

ATTEST: /s/ Vicki Miller  
City Clerk