

PAUL MURRAY
MAYOR

VICKI MILLER
CITY CLERK

CHRIS MCLEAN
CHIEF OF POLICE

CLYDE MILLER
FIRE CHIEF



COUNCIL MEMBERS

WILLIAM HAMBLIN, PLACE I

MIKE BUTLER, PLACE 2

MATT DIAL, PLACE 3

THOMAS WILLIAMS, PLACE 4

BILL BLACK, PLACE 5

MINUTES OF December 2, 2014

Pre-Council

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 p.m. the 2nd day of December, 2014. Those present were: Mayor Paul Murray and Councilmembers: William Hamblin, Mike Butler, Matt Dial, Tom Williams and Bill Black.

Mayor Murray discussed the agenda items.

Jeremy McMath, Civil Southeast Engineering, gave an update on the ATRP projects. He stated that Junipers is almost completed and he thanked everyone who helped with the project. He stated that the Baker Road bridge and resurfacing project will be let out for bid on March 27, 2015.

Mayor Murray called for an executive session to discuss the good name and character of an employee at 6:50. Council convened into the regular meeting at 7:00 P.M.

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 p.m. the 2nd day of December, 2014.

Councilmember Butler gave the invocation. Mayor Murray led the Pledge of Allegiance.

The following were present: Mayor Murray Councilmembers: William Hamblin, Mike Butler, Matt Dial, Tom Williams and Bill Black.

**P.O. Box 517, Satsuma, Alabama 36572~Phone (251) 675-1440~Fax: (251) 675-1442
Police: (251) 675-0151~Fire: (251) 679-1640**

Also present were City Attorney, Jay Minus; Vicki Miller, City Clerk; James Elmore, Public Works Supervisor; Tom Briand, Building Inspector; Fire Chief Clyde Miller and Police Chief Chris McLean.

A quorum was present and Mayor Murray opened the meeting.

Approval of Minutes

Mayor Murray presented the minutes from the regular meeting held on November 18, 2014 for approval. Councilmember Black made the motion to adopt the minutes as presented. Councilmember Butler seconded the motion and it carried.

Visitors

1. Rebekka Best- Representative from the American Cancer Society

Ms. Best presented the Mayor and Council with a plaque thanking the city for the sponsorship of the 2014 Relay for Life. She stated the next relay will be April 25th at Saraland High School from 4:00 P.M. to 10:00 P.M. Ms. Best also asked the City to consider being a presenting sponsor again in 2015. Councilmember Dial stated that he would contact Saraland and see if they are interested in splitting the presenting sponsorship of \$5000.00.

MAYOR'S AND COUNCIL'S REPORT:

Mayor: No business to discuss

Parks:

Councilmember Hamblin discussed with council the need to have a cleaning service to clean before and after events at the community center. He stated that the fee would be \$100 and passed on to the renter, same as Steele Creek Lodge. He then made a motion to approve changing the contract to reflect the \$100 charge. Councilmember Williams seconded the motion and it carried. .

Councilmember Hamblin reported that the light project at Wright park has been completed.

Public Safety:

Councilmember Butler reported that Council voted previously to hire two firemen. He stated that one full time and one supernumerary was hired. He stated that the supernumerary, who does not receive any benefits, had agreed to work full time even though he works for another department in Baldwin County. This fireman has now decided that he no longer can keep this schedule effective December 18th. He then made a

motion to call for a list for another full time firefighter. Councilmember Williams seconded the motion and it carried

Councilmember Butler reported that he received another letter from Congressman Bradley Byrne stating that there he is looking into the possibility of funds coming available in 2015 to construct EOC, Emergency Operations Centers. Congressman Byrne has stated in the letter that the city might could apply for these funds and then use the building as a public safety building and in case of an emergency would be used as an EOC for the county. Councilmember Butler stated that there just has to be space for the operations in the building. He stated that Congressman Byrne will inform him when the grant is coming available.

Councilmember Butler reported that Satsuma Police Explorers are planning to attend Winterfest 2015, the largest event for explorers. The event will be held in Gatlinburg, TN on February 6- 8, 2015. He stated that the explorers are paying out of their own pocket for the trip; however they need \$250.00 to secure the rooms. Councilmember Butler stated that thinks the city should support these young men and women, and then made a motion to approve a donation of \$250.00. Councilmember Williams seconded the motion and it carried.

Councilmember Butler thanked Emmett Burnett, reporter for the Call News, for coming to the fire station and doing a article on the fire department. He stated that while there, Mr. Hilderbrand came by to thank the department for savings his life. He explained that his doctors stated that had he not received help during his cardiac arrest, he probably would not have made it.

Municipal Services:

Councilmember Dial stated that he would like to discuss the bus/van policy during the upcoming work session.

Administration:

Councilmember Williams reported that the Alabama League of Municipalities Convention will be held in Tuscaloosa in May of 2015. He stated that room reservations have to be made beginning at 10:00 A.M. on December 3rd.

Councilmember Williams reminded everyone that the annual Christmas Parade will be Saturday, December 6th beginning at 11:00, and December 9th will be the annual tree lighting.

Councilmember Williams reported that the Mobile County Municipal Association Dinner was held at Steele Creek Lodge with Jimmy Upton as the new president. He stated that the event was well attended.

Councilmember Williams stated that council discussed setting a work session to discuss time clocks and the bus/van policy. He then made a motion to hold a work session at

5:00 P.M. on Tuesday, December 16, 2015. Councilmember Dial seconded the motion and it carried.

Councilmember Williams stated that 6th grader Kelby Smith will be acknowledged at the Satsuma School Board Meeting on December 9th for winning the Lions Club Peace Poster contest. He stated that Mr. Smith was chosen out of many participants and will represent this district in the State review.

Public Works:

Councilmember Black reported that he has received a request to a new light near 5813 Ryals. He stated that the area is dark. He then made a motion to approve the request for a new light in the area. Councilmember Dial seconded the motion and it carried.

ITEMS FOR CONSIDERATION

- 1. Payment of the bills.**
Councilmember Williams made a motion to pay the bills as presented.
Councilmember Butler seconded the motion and it carried.
- 2. Request for 5% merit increase for Vicki Miller.**
Councilmember Williams made a motion to approve the merit raise.
Councilmember Dial seconded the motion and it carried.
- 3. Request for 5% merit increase for Edith Butler.**
Councilmember Williams made a motion to approve the merit raise.
Councilmember Dial seconded the motion and it carried.
- 4. Request for 5% merit increase for Tom Briand.**
Councilmember Dial made a motion to approve the merit raise. Councilmember Butler seconded the motion and it carried.
- 5. Request for 5% merit increase for Fire Fighter Mike Fitzpatrick.**
Councilmember Butler made a motion to approve the merit raise.
Councilmember Williams seconded the motion and it carried.
- 6. Request for 5% merit increase for Fire Fighter Glynn Hurst.**
Councilmember Butler made a motion to approve the merit raise.
Councilmember Dial seconded the motion and it carried.
- 7. Request for 5% merit increase for Fire Fighter Justin Jarvis.**
Councilmember Butler made a motion to approve the merit raise.
Councilmember Black seconded the motion and it carried.
- 8. Request for 5% merit increase for Fire Fighter Jarvis Law.**
Councilmember Butler made a motion to approve the merit raise.
Councilmember Hamblin seconded the motion and it carried.
- 9. Request for 5% merit increase for Fire Chief Clyde Miller**
Councilmember Butler made a motion to approve the merit raise.
Councilmember Dial seconded the motion and it carried.
- 10. Request for 5% merit increase for Police Officer Jerry Wright.**
Councilmember Butler made a motion to approve the merit raise.
Councilmember Hamblin seconded the motion and it carried.
- 11. Request for 5% merit increase for Police Officer Alex Jones.**

- Councilmember Butler made a motion to approve the merit raise.
Councilmember Williams seconded the motion and it carried.
12. **Request for 5% merit increase for Police Officer Eric Isbell.**
Councilmember Butler made a motion to approve the merit raise.
Councilmember Hamblin seconded the motion and it carried.
13. **Request for 5% merit increase for Police Officer Colin Campbell.**
Councilmember Butler made a motion to approve the merit raise.
Councilmember Dial seconded the motion and it carried.
14. **Request for 5% merit increase for Police Officer Steven Guidry.**
Councilmember Butler made a motion to approve the merit raise.
Councilmember Black seconded the motion and it carried.
15. **Request for 5% merit increase for Jailer/Dispatcher Courtney Wilson.**
Councilmember Butler made a motion to approve the merit raise.
Councilmember Hamblin seconded the motion and it carried.
16. **Request for 5% merit increase for Police Officer Kent Sellers.**
Councilmember Butler made a motion to approve the merit raise.
Councilmember Black seconded the motion and it carried.
17. **Request for 5% merit increase for Police Officer Bryson McDaniel.**
Councilmember Butler made a motion to approve the merit raise.
Councilmember Hamblin seconded the motion and it carried.
18. **Request for 5% merit increase for Jailer Dispatcher Deonna Commins.**
Councilmember Butler made a motion to approve the merit raise.
Councilmember Dial seconded the motion and it carried.
19. **Request for 5% merit increase for Public Service Worker Larry Croomes.**
Councilmember Black made a motion to approve the merit raise.
Councilmember Butler seconded the motion and it carried

RESOLUTIONS, ORDINANCES, ORDERS AND OTHER BUSINESS

1. Consideration of Resolution 2014-12-01- A Resolution authorizing the submission of an Assistance to Firefighters Grant (AFG) through Homeland Security for equipment..

Councilmember Butler made a motion to adopt the ordinance as presented.
Councilmember Dial seconded the motion and it carried.

RESOLUTION 2014-12-01

WHEREAS, The City of Satsuma has elected to participate in the Department of Homeland Security FY 2008 Assistance to Firefighters Grants (AFG); and

WHEREAS, the submission of an application for said financial assistance is deemed necessary to provide continuous service to the residents of the City of Satsuma, Alabama, by providing a heavy duty cutter, spreader and power unit with boost capability ; and

3. Consideration of Resolution 2014-12-03- A Resolution to enter into a Construction, Engineering and Inspection (CE&I) with Civil South for the Baker Road Bridge and Resurfacing project.

Councilmember Black made a motion to adopt the resolution as presented.
Councilmember Butler seconded the motion and it carried.

RESOLUTION NO. 2014-12-03

WHEREAS, the City of Satsuma advertised for a Need for Services in order to obtain proposals for Construction Engineering and Inspection services for ATRIP Project ACBRZ61182-ATRP(006); Bridge Replacement & Resurface Baker Road; City of Satsuma, Alabama.

WHEREAS, the City of Satsuma received two proposals, one from Civil Southeast Engineering Group and the other from Neel-Schaffer. Council & Mayor have reviewed all consultants' proposals received, and has selected Civil Southeast Engineering as the most qualified CE&I Firm to provide the requested Construction Engineering & Inspection services, and

WHEREAS, it has been determined that it is in the best interest of the City of Satsuma to enter into a contract with said consultant for CE&I services on this combined project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Satsuma, Alabama as follows:

SECTION 1. That, based on the City's procurement of engineering consultants the City of Satsuma hereby selects said firm to provide Construction Engineering and Inspection Services for the above reference projects.

SECTION 2. That the City of Satsuma requests from the Alabama Department of Transportation approval to enter into an agreement with said firm, who is listed on ALDOT's current listing of pre-qualified firms interested in providing services, based on the attached proposal and qualifications based reasons for selecting said firm.

SECTION 3. That the City of Satsuma shall enter into an agreement with said firm for Construction Engineering and Inspections services, upon receiving written approval and concurrence from ALDOT.

SECTION 4. That Paul Murray, in his capacity as Mayor, is hereby authorized and directed to execute said Construction Engineering and Inspection Services Agreement on behalf of the City of Satsuma, subject to approval by the Alabama Department of Transportation.

Passed this 2nd day of December 2014, by the City of Satsuma.

/s/ Vicki Miller _____
Vicki Miller
City Clerk

/s/ Paul Murray _____
Paul Murray
Mayor

3. Consideration of Resolution 2014-12-04- A Resolution to issue a purchase order to National Auto Fleet Group for a new 2015 AutoCar and New Way Sidewinder Automated Side Loading Garbage Truck.

Councilmember Dial made a motion to adopt the resolution as presented.
Councilmember Black seconded the motion and it carried.

**CITY OF SATSUMA
RESOLUTION NO: 2014-12-04**

A RESOLUTION TO PURCHASE ONE (1) 2014 AUTOCAR ACK64 CHASSIS AND NEW WAY SIDEWINDER AUTOMATED SIDE LOADER

Section 1. WHEREAS, the City has a need for a new garbage truck for the sanitation department due to the repair cost of the existing garbage trucks; and

Section 2. WHEREAS, the City has agreed to enter into a contract with Sansom to purchase the truck through National Joint Powers Alliance Bid Number 102811 which has been approved through the State of Alabama Department of Examiners of Public Accounts to be in compliance with the Alabama Competitive Bid Law; and

Section 3. WHEREAS, a proposal for the garbage truck which the net amount of the cost of the truck will be \$248,988.00 for one (1) 2015 Autocar ZCX64 Chassis with New Way Sidewinder XTR Automated Side Loading Refuse body (purchase price of \$298,988 less \$50,000 trade in of the 2011 Peterbilt 320 Chassis with 20 yd. New Way Sidewinder Automated Side); and

Section 4. WHEREAS, the council has reviewed and discussed the proposal and recommends issuing a purchase order to National Auto Fleet Group in the amount of \$248,988.00; and

Section 5. WHEREAS, the City has agreed to this purchase with the understanding that once delivered the truck will be leased for a period of three years at an interest rate to be determined at the time of delivery and Sansom Equipment Company is responsible for the balloon payment at the end of the three year period.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SATSUMA, AS FOLLOWS:

1. The City agrees to issue a purchase order to National Auto Fleet Group in the amount of \$248,988.00.
2. The City acknowledges that the full purchase price is \$298,988.00 but it is receiving a \$50,000 deduction as a result of trading in the 2011 garage truck as described in Section 3 at the time of delivery.
3. The City acknowledges that the financing terms will be determined at a later date but before the date of delivery of the new truck.
4. This Resolution to become effective immediately upon adoption by the City Council.

APPROVED AND ADOPTED this the 2nd day of December, 2014.

/s/ Paul J. Murray
Paul J. Murray, Mayor

ATTEST:

/s/ Vicki Miller
Vicki Miller, City Clerk

Adjournment

Councilmember Butler made a motion to adjourn the meeting. Councilmember Black seconded the motion and the meeting adjourned at 7:35 P.M.

/s/ Paul Murray
Mayor Murray

/s/ William Hamblin
Councilmember Hamblin

/s/ Mike Butler
Councilmember Butler

/s/ Matt Dial
Councilmember Dial

/s/ Tom Williams
Councilmember Williams

/s/ Bill Black
Councilmember Black

ATTEST: /s/ Vicki Miller
City Clerk