

## **MINUTES**

March 5, 2013

### **The Regular Meeting of the Satsuma City Council**

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 p.m. the 5th day of March, 2013.

Councilmember Williams gave the invocation and Councilmember Butler led the Pledge of Allegiance.

On roll call the following answered present:

Mayor	Paul J. Murray
Council Members	William Hamblin
	Mike Butler
	Matt Dial
	Tom Williams
	Bill Black

Also present were Jay Minus, City Attorney; Vicki Miller, City Clerk; Tom Briand, Building Inspector; James Elmore, Public Works Supervisor; Chief Chris McLean, Police Department; and Chief Clyde Miller, Fire Department.

A quorum was present and Mayor Murray opened the meeting.

A pre-council meeting was held at 6:00 P.M. prior to the regular meeting to discuss issues coming before Council. All members were present. Representatives from the Mobile County Health Department Just Breath Campaign gave a 15 minute smoke free presentation.

Mayor Murray presented the minutes of the regular meeting held on February 19, 2013 for approval. Councilmember Butler made a motion to adopt the minutes with a correction to change the name of the new police officer from "Spender" to "Spencer" on page 3. Councilmember Black seconded the motion and it carried.

Mayor Murray presented the minutes of the workshop session held on February 26, 2013 for approval. Councilmember Dial made a motion to adopt the minutes as presented. Councilmember Williams seconded the motion and it carried.

## **Special Recognitions**

None

## **Visitors**

**Mayor Murray opened the floor for other visitors which were not on the agenda.**

1. Dr. Joe Walters, Superintendent of Satsuma City School System, came before council to thank the council for choosing a worthy member to sit on the school board. He then turned the floor over to Jean McCutcheon. Ms. McCutcheon reported that last year the council approved guaranteeing a line of credit for the school system for startup cash. She stated that the school system made a commitment to repay the funds by February. She stated that as of today the school system has repaid all funds that were drawn on the line of credit and have met the goal that was set. Jimmy Upton, school board member also reiterated the point made by Dr. Walters, thanking the council for the process of appointing a new member to the board.

2. Jack Presnall came before council to express his concerns about the 18 wheeler trucks traveling down Oak Avenue going to the wastewater plant and dumping. He stated that he is concerned about what is being dumped at the plant and the fact that the trucks are traveling through a residential area on a road that was not built for industrial traffic. He stated that the funds collected from the company will not cover the cost of road repairs. Mr. Presnall questioned the council about the length of the contract and how was it done without anyone knowing. Mayor Murray stated that the trucks are getting rid of wastewater. Councilmember Dial stated that the company is not dumping anything chemical; however they would get with Mr. McCrory and get an analysis and get more information about the contract.

3. Jerry Hinson who lives on Oak Avenue also came to express his concerns about the trucks and the safety of the children in the area. He stated that this area is not an industrial park. Councilmember Dial again stated that he would get answers for the concerned residents.

## **REPORTS OF THE COMMITTEES**

### **Mayor's Report:**

*1- Announcement of audit meeting on March 6, 2013 at 3:00 P.M..*

Mayor Murray announced that the audit has been completed by Will Betancourt and the council will meet to review.

### **Parks and Recreation**

Councilmember Hamblin stated that he did not have any business to discuss.

### **Public Safety:**

- 1- Ratify the hiring of Courtney Wilson as jailer/dispatcher effective March 13, 2013.

Councilmember Butler made a motion to ratify the hiring of Courtney Wilson with the date stated above. Councilmember Dial seconded the motion and it carried.

### **Municipal Services:**

Councilmember Dial reminded everyone of the Swamp Fest on March 9, 2013 to be held on the track field.

Councilmember Dial reported that opening day for SYA baseball will be March 16, 2013 with an opening ceremony at 9:00 A.M.

Councilmember Dial reported that the water board is sending out the yearly water report and the test shows that the water meets all ADEM compliance requirements. He gave kudos to the water department. He also reported that there is a maintenance issue at the lift station on Orchard which will require the purchase of flow monitors.

### **Administration:**

- 1- Payment of the Bills

Councilmember Williams reported that due to the new software system, the bills are in a new format. Councilmember Williams made a motion to pay the bills as presented. Councilmember Butler seconded the motion and it carried.

Councilmember Williams reported that Scott Cunningham called him and asked if he could use the senior bus to carry the lady gators to Dothan. Councilmember Williams stated that after checking with the insurance company, they recommend that the city not allow this type of usage. They state that the city's insurance will only cover the vehicle and if something happened it could set the city up for a claim. Councilmember Williams stated that he would contact Mr. Cunningham and let him know.

Councilmember Williams reported that there will be a health fair on March 14, 2013 at Steele Creek Lodge for city employees. It will be an opportunity for city employees to meet with insurance and banking companies.

Councilmember Williams reported that he, Mayor Murray and Councilmember Dial met with Louie Cardinal who represents AmFund to discuss refinancing the 2004 bonds. He stated the city has been contacted by Gardyner Michael and Frazier Lanier to discuss the same.

Councilmember Williams reported on the water and sewer grant for Williams Avenue. Councilmember Williams stated that initially the city applied for a CDBG grant through Mobile County. The grant was awarded using a gravity system. After the engineering was completed, the engineers determined that a gravity system would not work and the residents would have to use grinder pumps. Now the city will have to reapply showing the use of a low pressure force main system and allowing the install of one (1) grinder pump per household. He stated that the grant will pay if the citizens qualify as low to moderate income. He stated that he has met with the citizens in that area and have explained the situation which will require more information on their part.

Councilmember Williams thanked Tom Briand for taking off and helping with the construction of another handicap ramp for a WWII veteran.

Councilmember Williams inquired about the agreement for garbage collection with Cypress Landing residents. Mr. Elmore explained that the agreement was turned over to Ms. Prentiss who is president of the association.

### **Public Works:**

#### *1- Letter of agreement for lawn care maintenance at the City of Satsuma Board of Education office.*

Councilmember Black reported that the city has received an agreement from the City of Satsuma Board of Education for the city to perform weekly cutting, weed eating and blowing of the grounds at the school offices. He then made a motion to accept the agreement. Councilmember Hamblin seconded the motion and it carried.

#### *2- Approval to spend approximately \$1087.00 from 7cent account for culvert repair work.*

Councilmember Black reported there is a need to repair the culvert on the service road. He stated that the cost is for the culvert. Councilmember Black made a motion to approve the expenditure. Councilmember Williams seconded the motion and it carried.

3- Approval to spend approximately \$1080.00 from 4cent account to purchase sand for use on dirt roads.

Councilmember Black reported that Mr. Elmore had found a source for sand through a company called Creola Sandblasting. The sand will be used on the dirt roads in the city. The price is \$90 per load (20 yds.) and Mr. Elmore states that he will need 10 to 12 loads. With no comments or questions, Councilmember Black made a motion to approve the expenditure. Councilmember Williams seconded the motion and it carried.

Councilmember Black reported that the public works department has worked 9 years without a lost time accident. He stated that he would like to get a plaque showing this accomplishment.

Councilmember Black stated that he has received numerous calls about the cutting of the trees on the highway. He stated that he is working on contacting some nurseries to see about getting some more crepe myrtles.

**RESOLUTIONS, ORDINANCES, ORDERS AND OTHER BUSINESS**

**1- Adoption of Resolution 2013-02-02- A Resolution changing the fees for plumbing, electrical and mechanical permits.**

Councilmember Dial made a motion to introduce Resolution 2013-02-02.  
Councilmember Butler seconded the motion and it carried.

RESOLUTION NO. 2013-02-02

A RESOLUTION TO AMEND EXHIBIT A OF RESOLUTION 2-15-01 ADOPTED FEBRUARY 15, 2000.

WHEREAS, it is the desire of the City Council of the City of Satsuma, Alabama, to amend Exhibit A of Resolution 2-15-01 and to use it as the fee scheduled referenced in Ordinance 470 adopted May 10, 2010:

NOW THEREFORE:

BE IT RESOLVED EXHIBIT A OF RESOLUTION 2-15-01 SHALL READ:  
SEE ATTACHED EXHIBIT A

ADOPTED AND APPROVED THIS 5th DAY OF March, 2013.

ATTEST:

APPROVED:

.s. Vicki Miller  
Vicki Miller, City Clerk

/s/ Paul Murray  
PAUL MURRAY, MAYOR

EXHIBIT A  
Building Permit Fee Schedule  
City of Satsuma

1. Permit Required  
As per the 2006 International Building Code section 105.1 “any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure.....shall first make application to the building official and obtain the required permit”.
  
2. Work Exempt from Permit  
One story accessory buildings, sheds, carport or storage building that is constructed on skids that are not a permanent structure up to 100 sq. ft.  
Wooden, metal or plastic fencing less than 8’-0” high.  
Concrete driveways, sidewalks or patios. (Must submit a Right of Way Application).  
Painting, flooring, finish carpentry work, landscaping.
  
3. Schedule of Permit Fees  
Residential Buildings  
The value of a building is determined by the square footage of the structure including garage and porch areas @\$35.00 sq. ft.  
Commercial Buildings (an issuance fee of ¼ of 1% shall be added to all commercial permits).  
A written contract must be submitted with the contract amount by the owner developer.

Fee Schedule

\$0-\$999 no inspection required	\$0.00
\$0-\$999 inspection required	\$25.00
\$1000-\$49,999 per \$1000 valuation	\$5.00
\$50,000-\$99,999 per \$1000 valuation	\$4.00
\$100,000-\$299,000 per \$1000 valuation	\$3.00
\$300,000-\$500,000 per \$1000 valuation	\$2.00
Duplicate Permit	\$25.00
Commercial Plan Review	\$150.00
Demolition Fee	\$100.00
House Moving Fee	\$100.00
Certificate of Occupancy	\$50.00
Re-Inspection Fee	\$25.00

Electrical Fee Schedule  
City of Satsuma

Service/Temp Pole	25.00
Outlets	.45
Lights	.25
Range	4.00
Dishwasher	4.00
Water heater	4.00
Dryer	4.00
Air Conditioning Unit	4.00
Swimming Pool	25.00

Heating and Air-Conditioning Fee Schedule  
City of Satsuma

Permit	25.00
First \$1000.00	10.00
Each additional \$1000.00	3.00

Plumbing Fee Schedule  
City of Satsuma

Permit	25.00
Lateral Tap	15.00
Toilet	3.00
Tub	3.00
Sink	3.00
Shower	3.00
Water Heater	3.00
Washing Machine	3.00
Dishwasher	3.00

**2-Resolution 2013-03-01- A Resolution appointing Joel Tate to the City of Satsuma Board of Education.**

Councilmember Williams reported that there were four qualified applicants and the choice was not easy. He extended thanks to those who took the time to apply.

Councilmember Hamblin made a motion to appoint Joel Tate to the City of Satsuma Board of Education. Councilmember Dial seconded the motion and it carried.

**RESOLUTION NO. 2013-03-01**

**A RESOLUTION APPOINTING JOEL TATE TO  
THE BOARD OF EDUCATION FOR THE SATSUMA CITY SCHOOL SYSTEM**

**WHEREAS, the City of Satsuma, Alabama (the “City”) created a Board of Education (“BOE”) pursuant to Alabama Code § 16-22-2, et seq. (1975);**

**WHEREAS, the City has resolved to appoint five (5) residents of the City of Satsuma, who are not members of the City Council, and who were chosen upon their character and fitness, to serve as the initial members of the BOE; and**

**WHEREAS, one of those initial members, Patricia Hicks, who was reappointed for a full five (5) year term on May 1, 2013 passed away December 8, 2012; and**

**WHEREAS, the City announced that the City would be accepting applications and conducting interviews; and**

**WHEREAS, after conducting the interviews, the City now wishes to appoint Joel Tate to serve the remainder of the vacated term.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SATSUMA, ALABAMA, AS FOLLOWS:**

- A. Joel Tate is appointed to the BOE to fill the remaining term of Pat Hicks. Said term shall expire on or about April 30, 2018.**

B. Tate is to serve for the specified term of office, until his successor assumes office.

ADOPTED and APPROVED, this 5th day of March, 2013.

/s/ Paul Murray  
Paul Murray, Mayor  
City of Satsuma, Alabama

ATTEST:  
/s/ Vicki Miller  
Vicki Miller, City Clerk

**3- Adoption of Resolution 2013-03-03- A Resolution to reject bids for a generator to be purchased through the EMA Hazard Mitigation grant for Satsuma Water Well #2.**

Councilmember Dial explained that originally there was a bid for a one (1) 250 KW and the water board attempted to get the bid specs changed to two (2) 100 KW. In doing so, EMA stated they would not approve the request and then changed the paperwork to only reflect only one (1) 100 KW, awaiting approval from FEMA. Therefore the bid will have to be rejected.

**RESOLUTION 2013-03-02**

WHEREAS, pursuant to the general competitive bid law, Section 41-16-50 et seq., Code of Alabama 1975, and because of a grant from Alabama Emergency Management Agency, sealed bids were requested a 250KW generator for the Satsuma Water Board Well #2; and

WHEREAS, bids were received, opened and read in public on February 14<sup>th</sup> 2013.

WHEREAS, two bids received were as follows:

1) Moody Electric	-	\$82,373.00
2) Sheppard Electric Motor Service	-	\$77,565.00

WHEREAS; the bid specifications stated that the city is authorized to reject any and all bids for any reason.

WHEREAS, the Water Board reviewed the bids and hereby recommends that the bids be rejected because of potential Grant funding change.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Satsuma hereby rejects all bids for the purchase of a 250 KW generator.

/s/ Paul J. Murray  
Mayor Paul J Murray

I hereby certify that this resolution was duly adopted by the City Council of the City of Satsuma, at a regular meeting held on February 5. 2013.

/s/ Vicki Miller  
Vicki Miller, City Clerk

**4- Adoption of Resolution 2013-03-03- A Resolution declaring surplus property for the police department.**

Councilmember Butler made a motion to adopt Resolution 2013-03-03. Councilmember Hamblin seconded the motion and it carried.

**RESOLUTION 2013-03-03**

**WHEREAS, the City of Satsuma, Alabama has personal property which is deemed surplus and no longer needed for public or municipal purposes; and**

**WHEREAS, Section 11-43-56 of the Alabama Code of 1975 authorizes the municipal governing body to dispose of unneeded personal property;**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SATSUMA, ALABAMA, AS FOLLOWS:**

**SECTION 1. That the following personal property owned by the City of Satsuma, Alabama is surplus and it not needed for public or municipal purposes:**

- 2004 Ford F-150 pickup truck Vin #1FTRX07W2YKB30536

**SECTION 2. That the Mayor and City Clerk be, and they hereby are, authorized and directed to dispose of the vehicle owned by the City of Satsuma, Alabama described in Section 1 by public auction.**

**ADOPTED AND APPROVED this 5<sup>th</sup> day of February, 2013**

/s/ Paul J. Murray  
Mayor Paul J. Murray

**ATTEST:**  
/s/ Vicki Miller  
City Clerk

Adjournment

With no further business to discuss, Councilmember Butler made a motion to adjourn the meeting. Councilmember Hamblin seconded the motion. The meeting adjourned at 7:30 P.M.

/s/ Paul Murray  
Mayor Murray

/s/ William Hamblin  
Councilmember Hamblin

/s/ Mike Butler  
Councilmember Butler

/s/ Matt Dial  
Councilmember Dial

/s/ Tom Williams  
Councilmember Williams

/s/ Bill Black  
Councilmember Black

**ATTEST:** /s/ Vicki Miller  
City Clerk