

MINUTES

November 7, 2016

The Organizational Meeting of the Satsuma City Council

The City Council of the City of Satsuma, Alabama, convened in the organizational session at City Hall in said city at 6:00 p.m. the 7th day of November, 2016.

City Clerk, Vicki Miller, called the meeting to order.

Reverend Charlie Williams led the invocation.

Chief Shane Stringer led the Pledge of Allegiance.

The honorable Jay York, Circuit Court Judge administered the oath of office for the Mayor and Council.

Mayor Williams welcomed everyone.

On roll call the following answered present:

Mayor	Tom Williams
Council Members	Randy Little
	Mike Butler
	Jason Skelton
	Allison Cross
	Bill Black

Vicki Miller, City Clerk, Jay Minus, City Attorney; Tom Briand, Building Inspector; James Elmore, Public Works Supervisor; Chief Shane Stringer, Police Department; and Chief Clyde Miller, Fire Department.

A quorum was present and Mayor Williams opened the meeting for the transaction of business.

Mayor Williams stated that the first order of business is nomination and election of Mayor Pro Tem. He stated that the Mayor Pro Tem is nominated and elected by the Council to handle the duties of the Mayor in his absence. He asked if the council has made a decision.

Councilmember Skelton made a motion to elect Councilmember Little to serve as Mayor Pro Tem. Councilmember Black seconded the motion and it carried.

Mayor Williams stated that the next order of business is to introduce Ordinance 357-02 for the first reading. An Ordinance amending the established Council Rules of Procedures as set out in Ordinance 357 adopted October 2, 2000 and amended in Ordinance 357-1 on November 5, 2012.

Councilmember Cross made a motion to introduce Ordinance 357-02 for the first reading. Councilmember Black seconded the motion and it carried.

Mayor Williams stated that he wished to make the following appointments:

Parks & Recreation	Allison Cross
Public Safety	Mike Butler
Administration	Jason Skelton
Public Services	Randy Little
Public Works	Bill Black

Mayor Williams placed Resolution 2016-11-01, A Resolution to ratify the use of the present depositories for the City of Satsuma's municipal funds up for consideration. Councilmember Skelton made a motion to adopt Resolution 2012-11-01. Councilmember Cross seconded the motion and it carried.

RESOLUTION NO. 2016-11-01

A RESOLUTION DESIGNATING REGIONS BANK AS THE DEPOSITORY FOR THE FUNDS OF THE CITY OF SATSUMA, ALABAMA; AUTHORIZING THE MAYOR, CITY CLERK AND CHAIRMAN PRO-TEM TO DEPOSIT, WITHDRAW, OR OTHERWISE USE ALL CHECKING ACCOUNTS, SAVINGS ACCOUNTS OR SAFETY DEPOSIT BOXES OWNED BY THE CITY OF SATSUMA LOCATED AT THE SAID BANK.

BE IT RESOLVED by the City Council of the City of Satsuma, Alabama, while in its organizational session on the 7th day of November, 2016, as follows:

SECTION 1. That Region Bank be, and is hereby designated as depositories for the funds of the City of Satsuma, Alabama, and that the City Clerk of the City of Satsuma, Alabama, be and is hereby authorized to deposit to the said depository, funds of the City of Satsuma for that purpose on checks, drafts, notes or other instruments or obligations.

SECTION 2. That Regions Bank be, and is hereby authorized to pay out funds on deposit with it from time to time on the credit of the City of Satsuma, Alabama, upon checks drawn on said depository and signed in the name of the City of Satsuma, Alabama, by its Mayor and

countersigned by its City Clerk. The Mayor Pro-Tem on the Council is hereby authorized to sign for the Mayor or the City Clerk in one of their absences.

SECTION 3. That Thomas Williams as Mayor of the City of Satsuma, Alabama, and Vicki Miller, as City Clerk, are hereby designated as the city officials authorized to deposit, withdraw or otherwise use all savings accounts, checking accounts, safety deposit boxes owned by the City of Satsuma and located at Regions Bank. The Mayor Pro-Tem, Randy Little, is hereby authorized to sign for the Mayor in his absence. The Mayor Pro-Tem, Randy Little is hereby authorized to sign for the City Clerk in her absence. It is with the understanding that it is necessary for each account to have two signatures.

SECTION 4. That Regions Bank is hereby authorized and directed to make the necessary changes and corrections on their card and records so as to comply with the provisions set forth in the resolution.

SECTION 5. That the City Clerk is hereby directed to send a copy of this resolution to Regions Bank.

ADOPTED and APPROVED this the 7th day of November, 2016.

/s/ Tom Williams
Thomas Williams, Mayor

ATTEST:

/s/ Vicki Miller
Vicki Miller, City Clerk

Mayor Williams placed Resolution 2016-11-02, A Resolution approving the appointment of Jay Minus, of Phelps and Dunbar as the city attorney, up for consideration. Councilmember Little made a motion to adopt Resolution 2016-11-02. Councilmember Skelton seconded the motion and it carried.

RESOLUTION NO. 2016-11-02

**A RESOLUTION APPOINTING A MUNICIPAL ATTORNEY
FOR THE CITY OF SATSUMA, ALABAMA**

BE IT RESOLVED by the City Council of the City of Satsuma, Alabama, while in its organizational meeting on this the 7th day of November, 2016, as follows:

SECTION 1. That Jay Minus of Phelps and Dunbar is hereby appointed to serve as Municipal Attorney for the City of Satsuma that he shall hold such office until the next general election or until his successor is elected and qualified.

SECTION 2. That the Mayor and City Clerk are hereby authorized to reimburse said Attorney for actual expenses incurred, in addition to payment for fees for services rendered.

ADOPTED and APPROVED this the 7th day of November, 2016.

/s/ Tom Williams
Thomas Williams, Mayor

ATTEST:

/s/ Vicki Miller
Vicki Miller, City Clerk

Mayor Williams placed Resolution 2016-11-03, A Resolution approving the appointment of Robert Matthews, of Burr Foreman as the Planning Commission attorney, up for consideration. Councilmember Little made a motion to adopt Resolution 2016-11-03. Councilmember Butler seconded the motion and it carried.

RESOLUTION NO. 2016-11-03

**A RESOLUTION APPOINTING A PLANNING COMMISSION ATTORNEY
FOR THE CITY OF SATSUMA, ALABAMA**

BE IT RESOLVED by the City Council of the City of Satsuma, Alabama, while in its organizational meeting on this the 7th day of November, 2016, as follows:

SECTION 1. That Robert Matthews of Burr Foreman is hereby appointed to serve as the Planning Commission attorney for the City of Satsuma that he shall hold such office until the next general election or until his successor is elected and qualified.

SECTION 2. That the Mayor and City Clerk are hereby authorized to reimburse said Attorney for actual expenses incurred, in addition to payment for services rendered.

ADOPTED and APPROVED this the 7th day of November, 2016.

/s/ Tom Williams
Thomas Williams, Mayor

ATTEST:

/s/ Vicki Miller
Vicki Miller, City Clerk

Mayor Williams placed Resolution 2016-11-04, A Resolution approving the appointment of Will Betancourt of Betancourt & King as the city auditor, up for consideration. Councilmember Cross made a motion to adopt Resolution 2016-11-04. Councilmember Black seconded the motion and it carried.

RESOLUTION NO. 2016-11-04

**A RESOLUTION APPOINTING A MUNICIPAL AUDITOR
FOR THE CITY OF SATSUMA, ALABAMA**

BE IT RESOLVED by the City Council of the City of Satsuma, Alabama, while in its organizational meeting on this the 7th day of November, 2016, as follows:

SECTION 1. That Will Betancourt of Betancourt and King is hereby appointed to serve as Municipal Auditor for the City of Satsuma that he shall hold such office until the next general election or until his successor is elected and qualified.

SECTION 2. That the Mayor and City Clerk are hereby authorized to reimburse said Attorney for actual expenses incurred, in addition to payment for services rendered.

ADOPTED and APPROVED this the 7th day of November, 2016.

/s/ Tom Williams
Thomas Williams, Mayor

ATTEST:

/s/ Vicki Miller

Vicki Miller, City Clerk

Mayor Williams placed Resolution 2016-11-05, A Resolution approving the appointment of Vicki Miller as City Clerk/Treasurer, up for consideration. Councilmember Skelton made a motion to adopt Resolution 2016-11-05. Councilmember Butler seconded the motion and it carried.

RESOLUTION 2016-11-05

**A RESOLUTION APPOINTING A CITY CLERK/TREASURER
FOR THE CITY OF SATSUMA, ALABAMA**

BE IT RESOLVED by the City Council of the City of Satsuma, Alabama, while in its organizational meeting on this the 7th day of November, 2016, as follows:

That Vicki Miller be and is hereby appointed to serve as City Clerk and Treasurer of the City of Satsuma to serve until her successor is appointed and duly qualified at such salary as shall be fixed and may be amended hereafter from time to time by the City Council.

ADOPTED and APPROVED this the 7th day of November, 2016.

/s/ Tom Williams
Thomas Williams, Mayor

ATTEST:

/s/ Vicki Miller
Vicki Miller, City Clerk

Mayor Williams placed Resolution 2016-11-06, A Resolution ratifying the contract with Shane Stringer as Police Chief up for consideration. Councilmember Butler made a motion to adopt Resolution 2016-11-06. Councilmember Little seconded the motion and it carried.

RESOLUTION 2016-11-06

**A RESOLUTION RATIFYING THE AGREEMENT FOR POLICE CHIEF
FOR THE CITY OF SATSUMA, ALABAMA**

BE IT RESOLVED by the City Council of the City of Satsuma, Alabama, while in its organizational meeting on this the 7th day of November, 2016, as follows:

That the City of Satsuma entered into a contract with Shane Stringer on June 7, 2016 to render his professional services to the City as the Police Chief for the City of Satsuma. The City Council hereby ratifies that agreement or until his successor is appointed and duly qualified at such salary as shall be fixed and may be amended hereafter from time to time by the City Council.

ADOPTED and APPROVED this the 7th day of November, 2016.

/s/ Tom Williams
Thomas Williams, Mayor

ATTEST:

/s/ Vicki Miller
Vicki Miller, City Clerk

Mayor Williams placed Resolution 2016-11-07, A Resolution approving the appointment of William C. Miller as Fire Captain, acting as Fire Chief up for consideration. Councilmember Butler made a motion to adopt Resolution 2016-11-07. Councilmember Cross seconded the motion and it carried.

RESOLUTION 2016-11-07

**A RESOLUTION APPOINTING AN ACTING FIRE CHIEF
FOR THE CITY OF SATSUMA, ALABAMA**

BE IT RESOLVED by the City Council of the City of Satsuma, Alabama, while in its organizational meeting on this the 7th day of November, 2016, as follows:

That William C. Miller be and is hereby appointed to serve as Fire Captain with the responsibility of acting as Fire Chief to serve until his successor is appointed and duly qualified at such salary as shall be fixed and may be amended hereafter from time to time by the City Council.

ADOPTED and APPROVED this the 7th day of November, 2016.

/s/ Tom Williams
Thomas Williams, Mayor

ATTEST:

/s/ Vicki Miller
Vicki Miller, City Clerk

Councilmember Black made a motion for all other administrative personnel of the municipality to continue in their respective duties. Councilmember Cross seconded the motion and it carried.

With no further business to be handled in the organizational meeting, Mayor Williams called for a motion to adjourn.

Councilmember Black made a motion to adjourn. Councilmember Cross seconded the motion and it carried. The meeting adjourned at 6:25.

/s/ Tom Williams
Mayor Williams

/s/ Randy Little
Councilmember Little

/s/ Mike Butler
Councilmember Butler

/s/ Jason Skelton
Councilmember Skelton

/s/ Allison Cross
Councilmember Cross

/s/ Bill Black
Councilmember Black

ATTEST: /s/ Vicki Miller
City Clerk