

TOM WILLIAMS
MAYOR

VICKI MILLER
CITY CLERK

SHANE STRINGER
CHIEF OF POLICE

CLYDE MILLER
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON CROSS, PLACE 4

BILL BLACK, PLACE 5

MINUTES OF February 7, 2017

Pre-Council

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 p.m. the 7th day of February, 2017. Those present were: Mayor Tom Williams; Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Cross, and Bill Black.

Mayor Tom Williams discussed the agenda items.

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 7th day of February, 2017.

Invocation

Councilmember Skelton gave the invocation and led the Pledge of Allegiance.

Roll Call

On roll call the following answered present: Mayor Tom Williams
Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Cross and Bill Black

Also present were Jay Minus, City Attorney, Vicki Miller, City Clerk; James Elmore, Public Works Supervisor; Tom Briand, City Inspector, and Fire Chief Clyde Miller.

P.O. Box 517, Satsuma, Alabama 36572~Phone (251) 675-1440~Fax: (251) 675-1442
Police: (251) 675-0151~Fire: (251) 679-1640

Approval of Minutes

Mayor Williams presented the minutes from the Regular Meeting on January 17, 2017. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Cross seconded the motion and it carried.

Mayor Williams presented the minutes from the Work Session on January 24, 2017. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Cross seconded the motion and it carried.

Special Recognition: NONE**Visitors:**

1. Dee Dyess – discussion about 3rd Street drainage

Ms. Dyess came before the council to express her concerns about the drainage not working on Third. She stated that the ditch runs beside her home and the water runs across the street into the ditch and then begins to flood her property. She stated that she thought that until the city cleaned the larger ditch that the water flows into, the flooding would not be resolved. Ms. Dyess stated that there is a lot of debris in the larger ditch (known as the Holcomb Ditch). Mayor Williams stated that the city has been working on some solutions; however there is another citizen who wishes to speak on the same issue and after that he will discuss what the city is looking into.

2. Edith Butler- discussion of flooding in Cayman Place

Ms. Butler, who resides at 67 Bryce Avenue in Cayman Place, came before council to express her concern with the flooding of her back yard. She presented pictures from a recent rain event to the council. She stated that she is concerned that her home will flood since the water came up to her back porch the last time. Ms. Butler stated that her home is not in a flood zone and she would like to know what the city is going to do to correct the matter.

Mayor Williams stated that he and James Elmore have met with Jeremy McMath, city engineer, to look at the potential of putting another drainage pipe that will feed the water directly into the Holcomb Ditch and help alleviate some of the backup water. . However, the city has been presented with an opportunity to apply for State Revolving Fund (SRF) which can be used for drainage issues and this may be an opportunity to incorporate addressing the entire drainage in that area. Mayor Williams stated that the SRF is a low interest loan and the council will be considering a resolution at the next meeting.

Mayor 's and Council's Reports:

Mayor Williams reported that the plaques recognizing the SCDO for their contributions of the fountain and the statue have been installed.

Mayor Williams reported that at the last meeting, representatives with the Women's Club came before Council to state that a local contractor has agreed to give assistance with the building of the Union Chapel with a stipulation that citizens of Satsuma not be charged a rental fee. Mayor Williams stated that Jay Minus has looked into the matter and asked him to speak on the matter. Mr. Minus stated that he reviewed the matter and the city can elect not to charge or to charge a reduced amount, similar to what is done at Steele Creek. He stated that the city can create a policy with a fee schedule. Mr. Minus suggested that the city get more information from Mr. West, the contractor, as to the extent of what he is going to do. Mayor Williams stated that he and the council are not opposed to waiving the fee; however they would like a proposal from Mr. West outlining what he plans to do.

Municipal Services- Councilmember Little stated that there seems to be an issue with the garbage collection at the trailer park. He stated that there are 10 active accounts and only 4 are paying in a timely manner. He stated that after speaking with Mr. Elmore, he would like to see if the city can put the collection fee on the owner of the trailer park since he is the one with the water bill. The individual lots do not pay for water. Jay Minus stated that he would look to see what the city could do legally.

Public Safety- Councilmember Butler stated that he did not have any items to discuss or report.

Administration-Councilmember Skelton reported that the each member was given a copy of the Employee Performance Evaluation policy and report. He asked that everyone review and let him know of any changes or corrections. He stated that the matter would be up for consideration at the next meeting.

Parks- .Councilmember Cross gave the following reports:

- Mr. Kevin O'Daniel has asked permission to put a portable mound on the larger field at Lions Park. He stated that the mound would be moved depending on the age group playing on that field. She stated the matter was discussed in pre-council and the council does not see an issue with the request.
- The security system at the library has been installed.
- Balance Wellness Class begins Wednesday at the library.

Public Works- Councilmember Black stated that he did not have any items to discuss or report.

ITEMS FOR CONSIDERATION

1. Payment of the bills.

Councilmember Skelton made a motion to pay the bills in the amount of \$144,268.42 which includes \$49,576 as the first installments on the city's insurance and a payment to a contractor on a grant project that will be partially reimbursed. Councilmember Little seconded the motion and it carried.

2. Request from Satsuma Community Development Organization to waive the Steele Creek Lodge rental fee on March 30, 2017 for the Citizen of the Year Banquet.

Councilmember Cross made a motion to approve the request noting that the cleanup fee has been paid. Councilmember Black seconded the motion and it carried.

3. Request from James Elmore to contract with Safe Span to complete the bridge inspections.

Councilmember Black made a motion to contract with Safe Span for \$5,700.00. Councilmember Little seconded the motion and it carried.

4. Acceptance of resignation from Elaine Spruill, FF Supernumerary, effective 2/3/17.

Councilmember Butler made a motion to accept the resignation in good standing. Councilmember Skelton seconded the motion and it carried.

5. Acceptance of resignation from Alfred Ferretti, Police Officer.

Councilmember Butler made a motion to accept the resignation. Councilmember Cross seconded the motion and it carried.

6. Request to renew the sponsorship sign for Satsuma High School Girls softball for \$125.00

Councilmember Cross made a motion to renew the sign. Councilmember Skelton seconded the motion and it carried.

7. Request from James Elmore to open three (3) Equipment Operator 1 positions for promotion for PSW1 employees.

Councilmember Black made a motion to approve the request. Councilmember Butler seconded the motion and it carried.

8. Consideration of quotes requested by James Elmore to remove a dead tree at 2nd Street and Bayou Avenue.

Councilmember Black stated that three quotes were received. Councilmember Cross opened the quotes and read as follows:

Reed Tree Service	\$885.00
Hammco Tree Service	\$540.00
Tree King	\$945.00

All quotes were to cut, remove and grind the stump.

Councilmember Black stated that Hammco submitted the lowest quote and made a motion to award them the job. Councilmember Little seconded the motion and it carried. Councilmember Black abstained.

9. Consideration of purchasing an ad and placing an article in the Call News Spotlight 2017 edition

Councilmember Cross made a motion to purchase ½ page ad for \$399.00. Councilmember Skelton seconded the motion and it carried.

10. Motion to accept a recommendation from Chief Stringer to hire Duncan Herrington as a Police Officer.

Councilmember Butler made a motion to approve the recommendation. Councilmember Cross seconded the motion and it carried.

11. Motion to accept the bids on the Splash Pad for review and tabulation.

Councilmember Cross reported that only one bid was received and it was for \$250,000. She then made a motion to review the bid and contact the bidder for any comments and then look at making changes to the package and possibly rebidding. Councilmember Butler seconded the motion and it carried.

12. Motion to consider request from Otis Johnson

Councilmember Skelton stated that the matter was discussed by Jay Minus with council. Mr. Johnson is requesting that the city agree to his condemnation of the private property that will allow him access to his property. Councilmember Skelton made a motion to consider the request. Councilmember Little seconded the motion to consider. Council voted to deny the request.

RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS

1. Resolution 2017-02-01- A Resolution authorizing an agreement concerning a Transportation Planning Process for the Mobile Urbanized Area.

Councilmember Skelton made a motion to adopt Resolution 2017-02-01.
Councilmember Cross seconded the motion and it carried.

RESOLUTION 2017-02-01

A Resolution authorizing an agreement for the Mobile Urbanized Area

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SATSUMA, ALABAMA, that the Mayor and City Clerk be, and they hereby are, authorized and directed to execute and attest, respectively, for and on behalf of the City of Satsuma, an Agreement Concerning a Transportation Planning Process for the Mobile Urbanized Area between the County of Mobile and the Municipalities of Mobile, Prichard, Chickasaw, Saraland, Satsuma, Creola, Bayou La Batre, and Semmes, the South Alabama Regional Planning Commission, the Wave Transit System and the State of Alabama.

ADOPTED THIS 7TH DAY OF FEBRUARY, 2017

/S/ Tom Williams

Tom Williams, Mayor

ATTEST:

/s/ Vicki Miller

City Clerk

2. Resolution 2017-02-02- A Resolution to accept the Hazard Mitigation Grant award of \$71,875.00 for Maple Avenue drainage project and approval for Mayor Williams to execute the necessary documents.

Councilmember Black made a motion to adopt Resolution 2017-02-02.
Councilmember Cross seconded the motion and it carried.

RESOLUTION # 2017-02-02

WHEREAS, the City of Satsuma was awarded a Hazard Mitigation Planning Grant (HMGP DR 4176-0008) from the Alabama Emergency Management Agency (AEMA) on January 12, 2017 to improve drainage conditions on Maple Avenue; and

WHEREAS, the total project cost is \$71,875.00 of which the grant will pay for 75% or \$53,624.00 and requires a local match commitment of 25% or \$17,875.00 that will be provided through "in-kind" and cash resources provided by the City of Satsuma; and

NOW, THEREFORE IT BE RESOLVED, that the City of Satsuma

1. Agrees to accept the grant award from AEMA to improve the drainage conditions on Maple Avenue.

- 2. Agrees that the 25% match will be paid by the City of Satsuma.
- 3. Authorizes the Mayor to sign the grant agreement and other required grant start up documents on behalf of the City;

APPROVED AND ADOPTED by the City of Satsuma on February 7, 2017

/s/ Thomas Williams

Thomas Williams, Mayor

Date

/s/ Vicki Miller

Vicki Miller, Clerk

Date

Adjournment

Councilmember Cross made a motion to adjourn the meeting. Councilmember Black seconded the motion and the meeting adjourned at 7:35 P.M.

/s/ Tom Williams
Mayor Williams

/s/ Randy Little
Councilmember Little

/s/ Mike Butler
Councilmember Butler

/s/ Jason Skelton
Councilmember Skelton

/s/ Allison Cross
Councilmember Cross

/s/ Bill Black
Councilmember Black

ATTEST: /s/ Vicki Miller
City Clerk