

**MINUTES
OF
February 18, 2014**

Pre-Council

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 p.m. the 18th day of February, 2014. Those present were: Mayor Paul Murray, Councilmembers: William Hamblin, Mike Butler, Matt Dial, Tom Williams and Bill Black.

Cara Stallman, Grant Management, discussed with council three upcoming grant opportunities; 1) Department of Natural Resources for public access to water, 2) SAFER grant to provide for additional firefighters, 3) Alabama Department of Transportation TAP grant for sidewalks. Jeremy McMath, Civil Engineering, gave an update on the ATRIP project.

Mayor Murray discussed agenda items with council.

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 p.m. the 18th day of February , 2014.

Councilmember Butler gave the invocation and Councilmember Williams led the Pledge of Allegiance.

On roll call the following answered present: Mayor Paul Murray; Councilmembers: William Hamblin, Mike Butler, Matt Dial, Tom Williams and Bill Black.

Also present were Edith Butler, Community Center Coordinator taking minutes in the absence of Vicki Miller, City Clerk; Tom Briand, Building Inspector; James Elmore, Public Works Supervisor; Chief Chris McLean, Police Department; and Chief Clyde Miller, Fire Department.

A quorum was present and Mayor Murray opened the meeting.

Approval of Minutes

Mayor Murray presented the minutes from the meeting held on February 4, 2014 for approval. Councilmember Dial made a motion to adopt the minutes. Councilmember Butler seconded the motion and it carried.

Special Recognitions-

1) Shirley Presnall- presented Key Students with a gift certificate from McDonalds. She stated that McDonalds has partnered with the Friends of Satsuma Schools and is proud to honor these outstanding students.

2) Key Students- Robert E. Lee- Mayor Murray presented pins and certificates to the Key Students. Each student was congratulated by Mayor and Council.

Visitors-

1. Ms. Diana Vickers- request to speak on refund policy for Steele Creek Lodge.

Ms. Vickers of 3530 Blackstone Dr. Semmes, Alabama came before council to inquire about the decision of the council to amend the refund policy at Steele Creek Lodge.

Councilmember Hamblin stated that the refund part of the policy has been discussed and will be voted on in the regular order of business. He stated that the change will give a refund if the event is cancelled ninety days or more and the date is rented. If two days are booked and only one day is rented, then the refund will be 50% of the deposit.

MAYOR'S REPORT:

1. Reappointment of Gordon Parmer to the Planning Commission for a six (6) year term beginning February 19, 2014.

Councilmember Butler made the motion to appoint Gordon Parmer to the Planning Commission for a six year term beginning February 19, 2014. Councilmember Hamblin seconded the motion and it carried.

Mayor Murray reported that he, James Elmore and Tom Briand met with Vince Calametti, Ninth Division Engineer of the Alabama Department of Transportation, to discuss the several issues. He stated that the city has requested to put a flag in the area on the northeast quadrant of the I-65 and Highway 43. After discussing the matter, Mr. Calametti agreed that that the state would not have a problem placing a flag in that area. Another issue discussed was the billing of repairs to the traffic signals on Highway 43 with no explanation of the charges. He stated that the Mr. Calametti agreed to address the billing and give the city a better explanation of the charges and review how the city is being charged for mileage. Also discussed was the matter of replacing the asphalt at the intersection of Pennsylvania and Highway 43 with concrete due to the large amount of truck traffic.

PARKS AND RECREATION:

1. Discussion and consideration of a revision to the Steele Creek Lodge rental policy to amend the refund section.

Councilmember Hamblin stated that the policy has been changed to allow of a deposit refund if the event is cancelled 90 days or more. Councilmember Dial further explained that the council has agreed to amend the policy as follows: If you give a 90 days or more notice of cancellation and the date is re-rented, then city will refund your deposit. However, If you rent the lodge for more than one day and only one day is rented a pro-rated amount will be refunded.

Councilmember Hamblin made a motion to adopt the amended change to the Steele Creek Lodge rental policy. Councilmember Butler seconded the motion and it carried.

PUBLIC SAFETY:

1. Approval for a 5% merit increase for Lisa Cooper.

Councilmember Butler made a motion to approve the increase. Councilmember Black seconded the motion and it carried.

2. Approval for Steven Guidry to attend Taser Instructor School in Mobile on April 9th and 10th at a cost of \$350.00.

Councilmember Butler made a motion to approve the training. Councilmember Williams seconded the motion and it carried.

3. Other business.

Councilmember Butler stated he would like to place a stencil of the words "IN GOD WE TRUST" in the council chambers.

Councilmember Butler stated that Darrel Vail attended a meeting at the Mobile County Animal Shelter and reported that the shelter is no longer accepting feral cats.

Councilmember Butler reminded everyone of the Cayman Cavalier Juvenile Mardi Gras parade on Saturday, February 22 at 11:00 A.M.

Councilmember Butler reported that Cara Stallman, Grant Management, has discussed with council a SAFER grant which provides for additional fire fighters. The grant will pay the salary of two full time firefighters for two years and the city would have to keep them on after that period for another years.

Councilmember Butler then made a motion to authorize Cara Stallman to submit an application. Councilmember Dial seconded the motion and it carried.

MUNICIPAL SERVICES:

1. Request for executive session with Robert Skipper

Councilmember went into executive session at the end of the meeting.

2. Approval to purchase a camera system for the trash ramp at a cost of approximately \$1200.00

Councilmember Dial discussed the need for a new camera system at the trash ramp and then made a motion to approve the purchase. Councilmember Williams seconded the motion and it carried.

Councilmember Dial reported that the FY2013 audit should be ready by the 1st of March for review. He stated that the council needs to look at the long term debt of the city and consider refinancing and capitalizing on the current low interest rates.

ADMINISTRATION:

1- Payment of the Bills

Councilmember Williams made a motion to pay the bills as presented. Councilmember Dial seconded the motion and it carried.

2- Set Work Sessions

a) Presentation by ADP Services-discussion of payroll and time clock system. Councilmember Williams made a motion to hold a work session on March 10, 2014 at 5:00 P.M. at city hall. Councilmember Hamblin seconded the motion and it carried.

b) Discussion of bond debt and refinancing. Councilmember Williams made a motion to hold a work session on March 11, 2014 at 5:00 P.M. at city hall. Councilmember Hamblin seconded the motion and it carried.

c) Review and discussion of FY2013 Audit with Will Betancourt
Councilmember Williams made a motion to hold a work session on February 27, 2014 at 5:00 P.M. at city hall. Councilmember Dial seconded the motion and it carried.

Councilmember Williams reminded everyone of the Boy Scouts annual dinner on Thursday at Steele Creek Lodge. The year the honoree is Representative Randy Davis. He stated the reception begins at 6:00 P.M. and the dinner at 7:00 P.M.

PUBLIC WORKS:

Councilmember Black reported that public works will be working on a project at Baldwin Square for the SCDO. The project involved placing plaques listing all the past mayors and council members around the fountain. He stated that the plaques are 12" x 18" and the spot reserved are 6" X 12". He stated that there is a cost of \$671.40 for materials to complete the project.

Councilmember Black reported that public works is working to repair the pot holes caused by the ice storm.

**RESOLUTIONS, ORDINANCES, ORDERS AND OTHER
BUSINESS
NONE**

Adjournment

Council convened into an executive session to discuss economic development at 7:45 P.M. Council reconvened and adjourned at 9:00 P.M..

Mayor Murray

Councilmember Hamblin

Councilmember Butler

Councilmember Dial

Councilmember Williams

Councilmember Black

ATTEST: _____
City Clerk